



ENVIRONMENTAL PLANNING INTERN

Serving 19 towns in western Connecticut, the Naugatuck Valley Council of Governments (NVCOG) is an innovative regional body focused on improving the quality of life for our nearly 450,000 residents.

Under the direct supervision of the Environmental Planning Division staff, the Intern will provide planning and technical support for a variety of projects and programs related to stormwater management, Small Municipal Separate Storm Sewer Systems (MS4), low impact development, trail monitoring and other environmental planning related topics. This position reports to assigned Environmental Planning staff. The incumbent exercises considerable initiative and independent judgment within an assigned area of responsibility and provides professional and technical support to lead staff. Work is subject to evaluation on the basis of results obtained.



ESSENTIAL DUTIES AND RESPONSIBILITIES

The employee may not perform all the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- Perform stormwater related mapping tasks on GIS applications and in the field.
- Gather relevant stormwater data for the region.

- Research Low Impact Development (LID) and Green Stormwater Infrastructure (GSI) regulations within the region.
- Attend and participate in meetings on an internal, local, and state level.
- Develop public events on stormwater management topics.
- Support municipal and regional stormwater management projects and programs.
- Coordinate with municipalities, regions, and state agencies on education and outreach campaigns to raise awareness of MS4 requirements.
- Assist with sustainable stormwater management or environmental tasks as needed.
- Perform manual trail user counts at various trail locations within the Naugatuck Valley.
- Support CT Trail Finder initiatives, including but not limited to trail mapping, data entry, and communication with website hosts.

KNOWLEDGE AND ABILITIES

Knowledge of:

- Principles and practices of stormwater management, low impact development, and sustainability.
- Some familiarity with the CT DEEP MS4 General Permit.
- Principles and practices of planning, including environmental, land use, and transportation.
- Research methods and analysis of quantitative data.
- Computer equipment and advanced uses of word processing, spreadsheet, graphics, database and other software.
- Federal, state, and local data including those published by the US Census Bureau, USGS, EPA, and CT DEEP.

Ability to:

- Operate computers, word processing software, and other standard office equipment.
- Communicate clearly and effectively orally and in writing.
- Prepare clear, accurate records and reports.
- Establish and maintain effective working relationships with managers, elected and appointed officials, internal staff, community and business leaders, the media, and others encountered in the course of work.
- Organize, coordinate and prioritize multiple project assignments.
- Handle multiple projects simultaneously and use good judgment in prioritizing work assignments.
- Have access to reliable transportation to travel to various worksites across NVCOG's 19 municipalities.
- Have access to a cellular device with data.
- Handle up to 7 hours of outdoor field data collection at a time.

EDUCATION AND EXPERIENCE

Current student or recent graduate of a bachelor's or master's degree program from an accredited college or university in environmental studies, natural resource management, planning, geography, engineering or related field. Some planning experience is preferred or a combination of training, education, and work experience that demonstrates the knowledge and ability to perform the duties. Some Geographic Information Systems (GIS) experience is preferred.

Licenses and Certifications

May need a valid driver's license or the ability to obtain.

Physical Demands and Working Environment

The working environment may require employees to stand or sit for prolonged periods; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to travel to other locations. Work will be split between that performed primarily in an office environment, and outdoor field work in varying terrain and subject to variable weather conditions. Employees may be required to attend evening and/or out-of-office meetings.

Remote work for this position is allowed at least one day per week at the discretion of supervisor.

May be required to attend evening and weekend meetings.

COMPENSATION AND BENEFITS

Rate of pay is \$20 an hour, at 21 hours per week from May 25th through August 14th.

The NVCOG reserves the right to accept in lieu of specific qualifications any combination of training and work experience that, in its opinion, demonstrates the experience, knowledge and ability to perform the duties.

TO APPLY:

Please submit a cover letter, resume, and representative examples of your relevant work and writing to Thomas Dougherty, Environmental Planner at tdougherty@nvcogct.gov by March 31st, 2026. NVCOG is an equal opportunity employer.

Applications will be kept in confidence until interviews are completed. Reference and additional supporting documents may be requested from the applicant if the NVCOG decides to advance their application.

Applications will be considered on a rolling basis and positions will remain open until filled.