



# SENIOR COMMUNITY PLANNER

The Naugatuck Valley Council of Governments (NVCOG) seeks candidates for the position of Senior Community Planner to join the agency's Community Planning Division. This individual will collaborate with regional and municipal staff to provide technical assistance and capacity build in the Naugatuck Valley Planning Region.

## RESPONSIBILITIES

Typical assignments will include:

- Assisting with the development and implementation of the Naugatuck Valley Regional Plan of Conservation and Development;
- Providing technical assistance to member municipalities to develop plans, policies, regulations, and programs to achieve their conservation and development goals;
- Collecting, analyzing, and interpreting data to craft research deliverables that can be shared with a wide variety of audiences;
- Taking a lead role on more complex, interdisciplinary planning projects, and at times overseeing NVCOG staff to draft, review, and integrate others' contributions to assure coherence of the final product prior to public release;
- Developing new ideas and concepts in response to a changing region to increase the relevance of NVCOG's Community Planning work in alignment with the Region's goals;



- Designing and executing trainings on relevant land use, housing, arts and culture, historic preservation and development, and related topics for planners, municipal decision makers, and the broader regional community;
- Working in partnership with our member municipalities, state partners, academic institutions, and others active in the planning field;
- Supervising Community Planning Division staff and interns as well as collaborating with NVCOG's other planning divisions; and
- Remaining informed about current planning issues, resources, and programs.

## AN IDEAL SENIOR COMMUNITY PLANNER HAS....

- Experience providing professional planning assistance to local governments;
- Knowledge of federal, state and local planning and land use policy issues, laws, regulations, and programs, as well as best planning practices related to master planning and other local planning activities;
- Strong research, writing, and communication skills, including ability to analyze data and discern trends;
- Strong skills and flexibility in public process, facilitation, and collaboration; ability to work with the public and to articulate planning and policy issues to a wide variety of audiences; ability to build coalitions, achieve consensus, and resolve disputes in complex public policy situations;
- Ability to write coherent documents ranging from technical reports to public flyers;
- Experience supervising staff, including reviewing work products and supporting professional development of staff;
- Ability to work in a team and collaborate; as well as the ability to time manage multiple and varied assignments; and/or
- Ability to establish, maintain, and expand productive working relationships with the public, community groups, and government officials, especially local elected and appointed officials.

## EDUCATION AND EXPERIENCE REQUIREMENTS

Applicants must have a bachelor's degree in a related field of study (Planning, Urban Studies, Sociology, Public Administration) and at least 4 years of relevant professional experience **or** a master's degree in any of these fields and at least 2 years of relevant professional experience. The Senior Community Planner will be required to attend night meetings.

## COMPENSATION AND BENEFITS

This is a full-time, 35-hour per week hybrid position. The NVCOG has an authorized yearly rate of \$75,000 - \$80,000 for this position, commensurate with experience and qualifications. Benefits include a comprehensive employer-paid health insurance plan, including vision and dental, and a retirement plan with no employee contribution.

## TO APPLY

Please submit a cover letter and resume to Savannah-Nicole Villalba, AICP, Community Planning Director, at [jobs@nvcogct.gov](mailto:jobs@nvcogct.gov). NVCOG is an equal opportunity employer.

Applications will be considered on a rolling basis and will be kept in confidence until interviews are completed. References and additional supporting documents may be requested from the applicant if NVCOG decides to advance the applicant.