



# CITY OF NORWALK

## AQUIFER PROTECTION AGENCY

P.O. Box 5125, 125 East Avenue, Norwalk, CT 06856-5125  
Phone: 203-854-7744 Fax: 203-854-7962

3 December 2009

[Facility Name]  
[Facility Address]  
Norwalk, CT 06850

Dear [Facility Name]:

This letter is to confirm the receipt of the following registration package:

### ***REGISTRATION APPLICATION FOR REGULATED ACTIVITIES***

Your registration application has been assigned the following application number: **#RA09-02**

Please include this number on all correspondence regarding this registration. The following materials have been received:

| ITEM                        | RECEIVED ON | COMPLETE (Y/N) | NOTES |
|-----------------------------|-------------|----------------|-------|
| 1. Registration Form:       | 2 Dec. 2009 | N              | below |
| 2. Registration Fee:        | 2 Dec. 2009 | Y              | \$500 |
| 3. Material Management Plan | ----        | N              | below |

### **NOTES**

Please feel free to call and set up an appointment with me. I can go over your application form and further assist you in completing all elements of the form.

1. **Registration Form:** Please provide the following information.

- a) Part III – Registrant Information.

In addition to being operator and facility owner, I believe that you are also the property, owner. Please check all that apply.

- b) Part IV – Facility Information. It is necessary that you check **all** regulated activities that apply. At a minimum, it appears that activity (A), *Underground storage or transmission of oil or petroleum*, also occurs at your facility. Please review the rest of the list carefully and check all others that apply.

- c) Part VI: Supporting Documents. For **Attachment A**, you must include a copy of a USGS Topographic Map with the facility outline shown. We are able to make you a digital .pdf file with this required information. Contact us with an e-mail address and to request the digital file, which you can then print out and submit.



125 EAST AVENUE | P.O. BOX 5125 | NORWALK, CT 06856-5125 | TELEPHONE 203-854-7744

**Attachment B** – a Materials Management Plan - is also required. If you do not currently have a Materials Management Plan, the CT Department of Environmental Protection (DEP) has produced a model form that you can use to develop one. This model form is available on the City's website (<http://www.norwalkct.org/conservation/AquiferProtection.htm>). Follow the "Forms & Technical Information" tab, and then scroll down to find the form. If you do not have easy access to the internet, please call our office and we can send you a copy of the form.

The City's website, noted above, also has the full instructions for filling out the registration application form and other helpful information.

If there are any questions regarding this notice or if you have specific technical questions regarding your registration, please feel free to contact me at 203-854-7744.

Please be aware that any work without the registrations and/or permits required by the Aquifer Protection Area Regulations is a violation of state and municipal law, and may subject you to enforcement action. The registration review process is a continuing one. The Agency may request further information to evaluate your registration.

Sincerely,

Alexis Cherichetti  
Senior Environmental Officer



125 EAST AVENUE | P.O. BOX 5125 | NORWALK, CT 06856-5125 | TELEPHONE 203-854-7744