



NAUGATUCK VALLEY COUNCIL of GOVERNMENTS

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 • 203-757-0535 • 203-735-8688 • nvcogct.gov

AGENDA

Naugatuck Valley Council of Governments and Central Naugatuck Valley MPO

Hybrid Meeting

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702

10 a.m., Friday, May 17, 2024

- I. Commencement of Meeting (Call to Order, Pledge of Allegiance, Roll Call)
- II. Public Comment
- III. CNVMPO Meeting (Voting members for these items are limited to the 15 CEOs in the CNVMPO area)
 1. TIP Amendments, Projects 0017-0195 and 0174-0448 - Kevin Ellis
TIP Amendment Memo and Attachment – Attachment III-1
CNVMPO Resolution 2024-14 – Attachment III-2
- IV. Minutes for Approval
 1. 05-17-2024 CNVMPO/NVCOG meeting minutes – Attachment IV-1
- V. Executive Committee Recommendations – Mayor Hess / Rick Dunne
 1. Adoption of the Revised Pension Schedule – Attachment V-1
 2. Adoption of the Revised Vacation Schedule – Attachment V-2
 3. Adoption of FY 2025 Recommended Budget - Attachment V-3
 4. Update/Discussion – Bylaw Revisions & Personnel Policy
- VI. Financial Report – Michael Szpryngel
 1. Financial Report for the Period Ending 04-30-2024
- VII. Director’s Report – Rick Dunne
 1. Kinneytown Dam
 2. Merge Transit Districts
- VIII. Community Planning – Savannah-Nicole Villalba
 1. 2025-2030 Conservation and Development Plan for Connecticut – NVCOG Comments Memo
 2. Commissioner and Municipal Staff Training Updates
- IX. Environmental Planning
 1. Brownfields Update – Ricardo Rodriguez
Brownfields Projects Memo – Attachment IX-1
 2. Sustainable CT Update – Christine O’Neill
 3. Municipal Separate Storm Sewer System (MS4) General Permit Re-issuance – Tom Dougherty

- X. Transportation Planning – Rich Donovan
 - 1. FTA Capital Program Certifications and Assurances – Rick Dunne
NVCOG Resolution 2024-19 – Attachment X-1

- XI. Municipal Services – Drew Baklik
 - 1. Legislative Update
 - 2. Emergency Management Update
CT DEMHS COG Report - Attachment XI-1
Bring me Back Home Flyer – Attachment XI-2

- XII. Adjournment

Called by

N. Warren “Pete” Hess
Chair

Any member of the public wishing to address the board at a CNVMPO/NVCOG virtual and hybrid meeting should fill out the public comment form on the website or send an email to info@nvcoqct.gov with the following information:

- *Your name, address, and any professional affiliation (for the public record)*
- *Your phone number (only if you are using the phone dial-in option)*
- *The item number on the agenda you plan to address in your comments*

Your Information must be received by 4:30 pm on the day before the meeting and you will be sent credentials to log-in to the meeting.

Because of the need for stable meetings and public security, anyone who does not provide the above information cannot be admitted to our meetings.

*If you do not plan to address the board, you may instead watch the meeting on the NVCOG YouTube channel:
<https://www.youtube.com/channel/UCVWg1tjA3T17sPHTk5ETVaQ>*

For language assistance or other accommodations, contact NVCOG at least five business days prior to the meeting at info@nvcoqct.gov

Para asistencia con el idioma y otras adaptaciones, por favor póngase en contacto con NVCOG por lo menos cinco días hábiles antes de la reunión al info@nvcoqct.gov

W przypadku pomocy językowej lub innej pomocy, skontaktuj się z NVCOG co najmniej pięć dni roboczych przed wydarzeniem w info@nvcoqct.gov



**CENTRAL NAUGATUCK VALLEY
METROPOLITAN PLANNING ORGANIZATION**

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 • 203-757-0535 • 203-735-8688

May 17, 2024

MEMORANDUM: 20240517

TIP Amendments for Projects 0017-0195, and 0174-0448

To: Central Naugatuck Valley MPO Board Members and Alternates
From: Kevin Ellis, P.E., Transportation Engineer
Subject: Amendments to the 2021-2024 Transportation Improvement Program

The CT DOT is requesting several changes to the CNV MPO 2021-24 TIP, including the addition of several new projects.

Project No. 0017-0195 - TRAFFIC SIGNAL MODERNIZATION AT VARIOUS INTERSECTIONS

This project is for traffic signal modernization upgrades at various locations within the City of Bristol. The project timeline is being adjusted for a later construction date.

The funding breakdown for the project is included in the meeting packet.

Project No. 0174-0448 - REPLACE TRAFFIC CONTROL SIGNALS AT VARIOUS LOCATIONS

This project is for the replacement of traffic control signals at various locations within CTDOT District 4. There are three full signal replacements in Thomaston and one partial signal replacement, which will replace everything except the support structures for the signal.

Full replacement:

Intersection Number	Municipality	Location
140-206	Thomaston	SR 807 at Elm St & Meadow St
140-207	Thomaston	SR 807 at Clay St & Union St
140-208	Thomaston	SR 807 at Route 222

Partial Replacement

Intersection Number	Municipality	Location
140-205	Thomaston	Route 254 at Route 8 SB Ramp & SR 810

The funding breakdown for the project is included in the meeting packet.

Recommended Motion:

To adopt CNVMPO resolution 2024-14 approving the TIP amendments for Projects 0017-0195, and 0174-0448.

Project Overview

2 Projects Listed

0017-0195 - TRAFFIC SIGNAL MODERNIZATION AT VARIOUS INTERSECTIONS

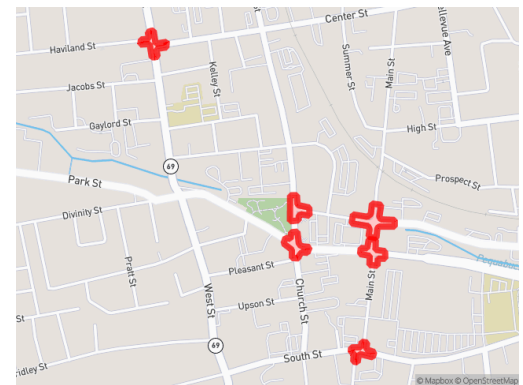
Lead Agency	Project Type	Region	Town
CTDOT	Roadway - Other	Central Naugatuck Valley MPO	Bristol

Air Quality Status	Total Cost
Project is exempt under 40CFR 93.128	\$3,671,000

Project Description
TRAFFIC SIGNAL MODERNIZATION AT VARIOUS INTERSECTIONS

PHASE	FUND SOURCE	PRIOR	FY2021	FY2022	FY2023	FY2024	FUTURE	TOTAL
Preliminary Design	CMAQ	-	-	-	\$290,000	-	-	\$290,000
Total Preliminary Design		-	-	-	\$290,000	-	-	\$290,000
Final Design	CMAQ	-	-	-	-	-	\$270,000	\$270,000
Total Final Design		-	-	-	-	-	\$270,000	\$270,000
Construction	CMAQ	-	-	-	-	-	\$3,111,000	\$3,111,000
Total Construction		-	-	-	-	-	\$3,111,000	\$3,111,000
Total Future Costs		-	-	-	-	-	\$3,381,000	\$3,381,000
Total Programmed		-	-	-	\$290,000	-	\$3,381,000	\$3,671,000

CURRENT CHANGE REASON	Schedule / Funding / Scope- Update Move projects from one year in STIP to another year
PROJECT CHANGES	Plan Revision Name changed from "Adoption 1" to "2024 May Amendments"
FUNDING CHANGES	<p>CMAQ</p> <ul style="list-style-type: none"> - Decrease funds in FY 2024 in FD from \$270,000 to \$0 + Increase funds in FY 2034 in FD from \$0 to \$270,000
FEDERAL PROJECT COST	Stays the same \$3,671,000
TOTAL PROJECT COST	Stays the same \$3,671,000



0174-0448 - Replace traffic signals at various locations

Lead Agency: CTDOT Project Type: Roadway - Other Region: District 3, District 4 Town: District 4

Air Quality Status: Project is exempt under 40CFR 93.127 Total Cost: \$10,856,000

Project Description: Replace traffic signals at various locations

PHASE	FUND SOURCE	PRIOR	FY2021	FY2022	FY2023	FY2024	FUTURE	TOTAL
Preliminary Design	State	-	\$40,000	-	-	-	-	\$40,000
Preliminary Design	STPA	-	\$648,000	-	-	-	-	\$648,000
Total Preliminary Design		-	\$688,000	-	-	-	-	\$688,000
Final Design	STPA	-	-	\$133,000	\$517,000	-	-	\$650,000
Final Design	State	-	-	\$33,000	-	-	-	\$33,000
Total Final Design		-	-	\$166,000	\$517,000	-	-	\$683,000
Rights-Of-Way	STPA	-	-	-	\$140,000	-	-	\$140,000
Total Rights-Of-Way		-	-	-	\$140,000	-	-	\$140,000
Construction	STPA	-	-	\$2,596,000	-	\$6,100,000	-	\$8,696,000
Construction	State	-	-	\$649,000	-	-	-	\$649,000
Total Construction		-	-	\$3,245,000	-	\$6,100,000	-	\$9,345,000
Total Programmed		-	\$688,000	\$3,411,000	\$657,000	\$6,100,000	-	\$10,856,000

CURRENT CHANGE REASON	Schedule / Funding / Scope- Update New Phase
PROJECT CHANGES	Plan Revision Name changed from "Initial Import" to "2024 May Amendments"
FUNDING CHANGES	<p>STPA</p> <p>+ Increase funds in FY 2024 in CON from \$0 to \$4,880,000</p> <p>+ Increase funds in FY 2024 in CON from \$0 to \$1,220,000</p>
FEDERAL PROJECT COST	Increased from \$4,034,000 to \$10,134,000 (151.21%)
TOTAL PROJECT COST	Increased from \$4,756,000 to \$10,856,000 (128.26%)



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RESOLUTION 2024-14

AMENDMENT

**FFY 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM
CENTRAL NAUGATUCK VALLEY MPO**

WHEREAS, the Central Naugatuck Valley MPO is authorized by the *Infrastructure Investment and Jobs Act (IIJA)* and related US Department of Transportation regulations to prepare, endorse, and periodically amend a short-range Transportation Improvement Program for the 15-town MPO within the Waterbury Urbanized Area and is required to maintain a fiscally constrained program of priority projects; and

WHEREAS, the CNVMPO endorsed the *FFY 2021-2024 Transportation Improvement Program for the Central Naugatuck Valley Planning Region (TIP)* at its October 9, 2020, meeting; and the US Department of Transportation (Federal Highway Administration and Federal Transit Administration) have approved the *State FFY 2021-2024 Transportation Improvement Program (STIP)*; and

WHEREAS, the Connecticut Department of Transportation is requesting amendment of the FFY 2021-2024 TIP as shown in the attached page; and

WHEREAS, the proposed projects do not necessitate a new Air Quality Conformity Determination; and

WHEREAS, the public notification and review of these amendments was consistent with and followed the procedures set forth in the MPO's public involvement guidelines, and the proposed amendments are consistent with the Metropolitan Transportation Plan for the Central Naugatuck Valley planning region;

BE IT RESOLVED that Central Naugatuck Valley MPO approves the amendment of the FFY 2021-2024 TIP.

This resolution shall become effective as of May 17, 2024.

I do hereby certify that the resolution was adopted by the Central Naugatuck Valley MPO at a public meeting held on May 17, 2024, at which a quorum was present and that the same is a correct and true transcript from the original thereof.

Edmond V. Mone, Secretary

May 17, 2024

Date



**NAUGATUCK VALLEY
COUNCIL of GOVERNMENTS**

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MINUTES

Naugatuck Valley Council of Governments and Central Naugatuck Valley MPO

April 19, 2024

Commencement of Meeting

Chairman Pete Hess called the meeting to order at 10 a.m. Those in attendance recited the Pledge of Allegiance and the roll was called.

NVCOG CEOs/Reps:

In person: Jeff Caggiano, Mayor, Bristol; Andrew Martelli, Alternate, Cheshire; Ed St. John, First Selectman, Middlebury; Pete Hess, Mayor, Naugatuck; George Temple, First Selectman, Oxford; Joe Kilduff, Mayor, Plymouth; Bob Chatfield, Mayor, Prospect; Mark Lauretti, Mayor, Shelton; Ed Mone, First Selectman, Thomaston; Paul Pernerewski, Mayor, Waterbury; Tom Dunn, Mayor, Wolcott.

Remote: David Cassetti, Mayor, Ansonia; Gerard Smith, First Selectman, Beacon Falls; Stephen Sordi, First Selectman, Bethlehem; Joseph DiMartino, Mayor, Derby; Annmarie Drugonis, First Selectwoman, Seymour; Jeff Manville, First Selectman, Southbury; Barbara Perkinson, First Selectwoman, Woodbury.

Guests: Jane Dunbar, CTDOT; Meg Haffner, The Kennedy Collective; State Representative Cindy Harrison; Tommy Hyde, Naugatuck Valley Regional Development Corporation.

Public Comment

There were no members of the public that wished to address the Board.

CNVMPO Meeting

III-1 2025-2028 TIP and Air Quality Conformity Determination Public Comment

There were no members of the public that wished to address the MPO and no online requests to make comment were received.

III-2 February 2024 Air Quality Conformity Determination

Rich Donovan reported, as part of the adoption of the 2025-2028 Transportation Improvement Program (TIP), the DOT released a determination that planned and programmed projects will not exceed the EPA limits on component emissions for any of Connecticut's non-attainment or maintenance areas. We've held a 45-day public comment period on the draft conformity determination and have received no comments. The Air Quality Conformity Determination has received endorsement from the NVCOG TTAC at their April meeting.

Bob Chatfield MOVED to adopt CNVMPO Resolutions 2024-08, 2024-09 and 2024-10; SECONDED by Ed Mone.

Resolution 2024-08 - Resolution of Conformity with the Clean Air Act – CT Portion of the NY/NJ/LI PM2.5 Attainment Maintenance Area

Resolution 2024-09 - Resolution of Conformity with the Clean Air Act – Greater Connecticut Ozone Non-Attainment Zone

Resolution 2024-10 - Resolution of Conformity with the Clean Air Act – Connecticut Portion of the NY-NJ-CT Ozone Non-Attainment Zone

Motion carried unanimously.

III-3 CNVMPO Planning Program Self Certification

Rich Donovan reported, as part of the TIP development process and at least once every four years the MPO must self-certify that it conducts its planning process in alignment with federal regulations included in Titles 23 and 49 of the U.S. Code. Up until last year, the CNVMPO self-certification was all that was required as the region did not meet the threshold to be a transportation management area. After becoming designated as a TMA, not only will we have to self-certify but will also go through federal certification reviews with the FHA and FTA. Our first review will likely be sometime in 2027 or early 2028.

Ed Mone MOVED to adopt CNVMPO Resolution 2024-11; SECONDED by Jeff Caggiano.

Resolution 2024-11 - Urban Transportation Planning Certification – Central Naugatuck Valley MPO

Motion carried unanimously.

III-4 2025-2028 TIP

Rich Donovan reported, we've developed in coordination with the Connecticut DOT the 2025-2028 TIP for the CNVMPO region. This plan has been made public for more than a 45-day comment period. In that time, we received one question about the delineation of the MPO boundaries within the NVCOG, and one comment via social media generally in support of transportation improvements in the region. We've had independent public meetings and the TTAC endorsed adoption of the 2025-2028 TIP at their April meeting.

Bob Chatfield MOVED to adopt CNVMPO Resolution 2024-12; SECONDED by Ed Mone.

Resolution 2024-12 – Adoption of the Federal Fiscal Years 2025-2028 Transportation Improvement Program - Central Naugatuck Valley MPO

Motion carried unanimously.

III-5 TIP Amendments – Projects 0170-3731 and 0170-3732

Kevin Ellis reported, these TIP amendments are for funding for CT Rides to host campaigns and many events encouraging people to use CT Rides.

George Temple MOVED to adopt CNVMPO Resolution 2024-13; SECONDED by Ed Mone.

Resolution 2024-13 – Amendment – FFY 2021-2024 Transportation Improvement Program – Central Naugatuck Valley MPO

Motion carried unanimously.

NVCOG MEETING

IV-1 Minutes for Approval

Bob Chatfield MOVED to approve the 03-22-2024 CNVMPO/NVCOG meeting minutes; SECONDED by Jeff Caggiano. Motion carried unanimously.

V FINANCIAL REPORT

V-1 Financial Report for the Period Ending 3-31-2024

Rick Dunne explained that Michael Szpryngel is on vacation and will report next month.

Jeff Caggiano MOVED to TABLE; SECONDED by Bob Chatfield. Motion carried unanimously.

V-2 Appointment of Auditor

Rick Dunne explained, this is the formal appointment to OPM designating the auditor for the 2024 agency audit. We awarded a contract in 2020 with King & King for fiscal years 2021 through 2025. Sometime during 2025 we will go back out for solicitation for auditor.

Bob Chatfield MOVED to authorize Management Signature on the engagement letter with King, King & Associates, CPAs, and provide notification to OPM of auditor appointment. Motion carried unanimously.

VI DIRECTOR'S REPORT

VI-1 Kinneytown Dam

Rick Dunne reported, Kinneytown Dam will be on the May 7th Executive Committee agenda. We're currently out in the field for a property survey. Once the title search and field survey are completed, we should have a clear understanding of title. We're engaging CDM Smith to design sanitary sewer replacement as part of the dam removal. We have Seymour's WPCA engineer on that committee.

We have some of the money for construction separate from the \$15 million grant for the dam. We have some, not quite half, that we estimate for construction of that project and have requested additional funding.

The RFP for the engineer for the overall project is being run by our partners Save the Sound. They are sub-recipients under the major grant. They're in the Q&A portion of the RFP process.

In mid-May, EPA will begin their environmental investigation of the impoundments as well as background levels above the north impoundment and down at the point where the Housatonic meets the Naugatuck River for other background levels.

As President of the Connecticut Brownfields Land Bank, I executed an extension of the Asset Purchase Agreement with the owners of Kinneytown Hydro which will allow us to take on this extended due diligence and take us out to November as an outside date to close. Once we close, the Land Bank will own the property and be responsible for the assets, and the role of the COG will be to continue to manage the larger grants. I anticipate that at some point the Land Bank will be directly funded for some of the activities.

Our staff along with Save the Sound conducted a door-to-door canvass of the neighborhoods bordering Coe Pond as a kickoff to the community involvement phase. There was some opposition, but the full story isn't out there yet – the engineer hasn't been hired, we don't know what the design of the project will be. People are assuming things based upon our applications. We are open; everything is on our website.

VI-2 Waste Committee

The Waste Committee is scheduled to hold its organizational meeting at 9 am May 22nd. We received the paperwork from CT DEEP for the Regional Waste Authority grant, to put together and investigate that setup. At the end of that process, towns will have the option to decide whether to form the regional waste authority. We don't need all the towns to be able to do it, and we can invite other towns outside of the region to join us. The Committee that you formed is timely and will be a great help in steering that project forward with the staff and consultants that we have. It's a \$300,000 grant for us to convene, investigate and determine what is the best path forward if we want to form an RWA. We will hash out the process of whatever it is you want to undertake.

VI-3 Upcoming Executive Committee Items

The Executive Committee will meet at 2 p.m. on May 7th and will discuss the following:

- 2025 Budget
- By-Laws Revision
- Personnel Policy
- Kinneytown Dam (executive session to discuss anything that's privileged)
- Audit Committee

VII ENVIRONMENTAL PLANNING

VII-1 Brownfields Projects Memo

Ricardo Rodriguez reported that environmental remediation has begun at 199 Water Street, Torrington. At 300 Broad Street LEP is working to refine the limited sight characteristics, this is being done to develop the bid specs. On March 22, the RLF Committee approved three loans that were in the underwriting process. ION Bank is our new underwriting provider. They are working on another underwriting report for an applicant that will be considered at the upcoming RLF Committee meeting. As a reminder – all funding for these loans will be paid back after 24 months.

There is detail on all NVCOG's current brownfields projects in the memo in the meeting packet.

VII-2 Household Hazardous Waste

Steven Perry reminded the Board of the upcoming HHW collection event from 8am to 2pm Saturday, April 27th at Ansonia Public Works, 1 North Division Street.

VII-3 Rain Barrel & Composter Sale

Steven reported that the NVCOG Rain Barrel and Composter Sale will continue through May 2nd. Orders are placed online at www.nvcogct.gov/compostersale. Pickup is from 10am to 1pm May 4th at the Seymour Community Center, 20 Pine Street, Seymour.

VIII TRANSPORTATION PLANNING

VIII-1 Grant Opportunities

Rich Donovan reviewed the grant opportunities that are open to towns right now. Please let us know if you are interested in any of these as soon as possible. They include:

- *Transportation Alternatives* set aside is soliciting projects for any active transportation items. We do our rankings of projects as they come in with our partner COGs based on the different urban areas. Final applications need to be in to CT DOT by the end of June.
- *Safe Streets and Roads for All* program is open. We are assisting as NVCOG staff to one of our member towns and discussed the program with another. There are two deadlines remaining – May 16th for planning and implementation projects and a late August planning application deadline that everyone is eligible for.
- *CT DOT Microgrant Program* - this is open and available to towns, schools, school districts and non-profit agencies. In the first quarter, we received four applications worth about \$20,000 in requests. We strongly encourage towns to apply.
- *MGP 2025-2028* – the Matching Grant Program. This has been a difficult grant process in trying to get the money out to towns and transit districts. It is eligible to all towns. The allocated amounts are based on a 1:1 match with town dollars. The towns in the Lower Naugatuck Valley Region would work directly with VTD to assign those funds. For towns that are part of the GWTD, Joanna will be in touch to make sure that we have documentation and the assignment of funds to the COG for the operation of GWTD. For towns that are not part of a transit district, as they change this program, applications come to the COG before going to DOT. This is now a four-year solicitation, so once the

applications are in for the 2025-28 period, you will need to show a continuation of effort to receive that matching grant funding.

VIII-2 LOTCIP

Rich Donovan reviewed the anticipated available LOTCIP allocations between now and 2028. We expect to have appropriated all the money right around this time next year, and project a deficit of about \$35 million in 2027. Our annual allocation is about \$10 million per year and hope it will increase over time. Projects will be delayed a little but certainly will get built. We are the first region to have expended 100% of its funding, and hopefully other regions will follow right behind us, allowing the DOT to go to the Legislature, show the success of the program and request additional funding.

This is what we've been aiming for all along. We do not want to stop receiving projects. We have confirmed with DOT they will continue to issue commitments to fund, regardless of how far in the hole we are. The only place that they will interfere is, if we don't have the funding available, they will not be able to issue authorizations to award, and likely will ask towns to hold off on going out to bid. We still want to maintain our open solicitation and receive project proposals as they come in and we want to make sure this program remains as over-programmed as we can get it to be.

Because this may change some project schedules, we want to get ahead of that before it happens. TTAC will create a subcommittee to make recommendations for project timeline prioritization. They will put together a proposal to be addressed at the June TTAC meeting. Whatever policy TTAC decides to recommend will come to this Board for adoption in June.

Rick Dunne stated that he is confident the curve will flatten out. There is about \$5 million that will come back to the program once towns close out their completed projects. He explained that the towns get a check for 120% of low bid in advance of the project construction. Any leftover funds are to be returned to the program. NVCOG Staff will be reaching out to each town's Finance managers to help close out these projects and return the funds to the program. Projects are currently ranked by readiness.

VIII-2i - LOTCIP - Shelton Constitution Blvd Phase III

Rich Donovan explained that last month Shelton Constitution Boulevard Phase II was approved, and the approval of Phase III will allow them to construct the remainder of the road connecting Routes 108 and 110, giving them program eligibility for federal aid and classifying the road in the future as a minor urban arterial. We have asked the City to prepare a separate application for Phase III so we can submit Phases II and III together, receive commitment to fund for both, even though Phase II will be built before Phase III.

Tom Dunn MOVED to adopt NVCOG Resolution 2024-17; SECONDED by Ed Mone.

NVCOG Resolution 2024-17 – LOTCIP – Allocate NVCOG Attributable Funds for the Constitution Boulevard Phase 3, Shelton

Motion carried unanimously.

VIII-2ii – LOTCIP – Seymour Avenue and Division Street, Derby

Kevin Ellis described the proposed safety improvements to three locations in the area of Griffin Hospital in Derby. The improvements include sidewalks, crosswalks, improved lighting, road reconstruction, or mill and pave in small segments where roads are fully reconstructed.

Bob Chatfield MOVED to adopt NVCOG Resolution 2024-18; SECONDED by Tom Dunn.

NVCOG Resolution 2024-18 – LOTCIP – Allocate NVCOG Attributable Funds for the Division Street and Seymour Avenue Safety Improvements, Derby

Motion carried unanimously.

IX MUNICIPAL SERVICES

IX-1 Legislative Update

Drew Baklik reported the short legislative session ends on May 8th. Jack DeOliveira, Drew, and Rick Dunne have been working on a legislative tracking sheet. We've been selecting bills from that and sending them along to the Board. We also intend to work with your staff to apprise you of deadlines and timelines by the end of the fiscal year, October 1 – following up with emails and newsletters.

Rick noted that Jack has been tracking these and putting together the bill list for us. He and Drew will send the members the list of the bills we think are most likely to make it to the floor. Jack has a very good sense of where these bills are.

In response to a question, Drew explained that a lot of the provisions regarding rental restrictions are buried in the bigger housing bill, and we may not see it until the end of session. It hasn't been out to debate yet, and a lot of that will depend upon what leadership wants. There has been a lot of push back on both sides. We will review it with SN and provide updates.

In response to another question, Drew explained that Speaker Ritter continues to say that it is his goal that all the towns are going to receive all of their ECS and Alliance money. This is another item we expect to find out at the last minute and will keep an eye on. The same with the Mashantucket Pequot Fund – it remains to be seen.

IX-2 Emergency Management Update

John Field's report can be found in today's meeting packet.

Drew reminded the Board that April 23rd is the Connecticut Emergency Management Symposium at Camp Nett in Niantic. This is the premier emergency management event that brings together hundreds of local, state and federal public safety officials, public health providers and municipal leaders.

CEOs should have received an email from John Field regarding the Homeland Security Grant Program for Region 5. Municipalities need to submit MOAs to Sarah Better from Northwest Hills COG as they run that grant for us.

X-1 NVCOG Regional Planning Discussion

Rick Dunne explained, there is a memo in the packets that he asked staff to prepare regarding the status of the Regional Planning Commission. When the COG statutes were created in 2013-14 and the merger in 2015, Regional Planning Commissions were basically abolished in statute. We chose to keep our commission – technically, it's a committee of this Board. We have governing rules in place for it – and we have never had a quorum of the entire RPC. We changed the quorum rules so that if a town didn't participate, it no longer counted toward the quorum – so if they missed so many in a row, we stopped counting them.

Rick continued, you may recall that I wanted to abolish it and go to a staff led daytime planning meeting of town and city planners – much like the TTAC but for Planning. The fact is, we have a strong need to stay in touch with your town and city planners on a day-to-day and month-to-month basis. Savannah-Nicole stated, we'll do 2-3 trainings in the evenings, but we'll do what we did last year – the two full four-hour trainings every four years. We'll be able to supplement what they need for their statutory commissioner training requirements, and still have that big meeting at the end just in case your commissioners have not met that requirement.

That's the outline of the recommendation. It's fully fleshed out in the memo. If you do agree or direct us to go forward with this, we'll have two steps. One will be By-Law changes we'll have to make – SN has already identified those. Then we'll need to go forward and set up the town and city planners' group.

Mark Lauretti stated, at different points in time people felt that the Regional Planning Committee would extend into a local decision. That creates a lot of red flags because we in Connecticut are very grounded in the home rule. I think it's important for city officials to understand what's going on around them – for example what goes on in places like Bridgeport has an impact on places like Shelton and the Valley. There is a fear that there's going to be an overreach into your personal locale. If there's a way to try to put peoples' fears in a different place and focus them on general topics that really do have an impact on all of us, like what we do here, that would garner a little more participation.

Rick explained, we are hoping to create a more educational experience for the commissioners, more of a scenario where they can share information. For the staff, we know that they will participate in the large part during the day. I think that by having the staff do things like review, comment and recommend to the full Board the Regional Plan of Conservation and Development, even look at the transportation plans and make recommendations to this body, by us passing through and discussing the regional referrals, that is potentially the larger piece of business we'd like to see. We want to see a better connection with your professional staff – the planners.

SN explained, we have been working on making quarterly referral reports that we can send to your Planning Commissions as correspondence to keep them apprised of the referrals. We're making sure that nothing that was discussed in the RPC setting is left out in this new format. Since last year, we've been putting these reports online – visible to the public, your staff and your commissioners.

Savannah-Nicole noted that we're hosting an event in May in Cheshire. When we partner with a municipality, we let you pick what you'd like the training topic to be. We want to be sure that when your commissioners come together it's a worthwhile experience for them. This RPC setting doesn't seem to bring benefit to your commissioners or to your staff.

Tom Dunn MOVED to direct staff to prepare an amendment to the By-Laws to establish the Land Use Technical Advisory Committee for review at the Executive Committee; SECONDED by Joe Kilduff. Motion carried unanimously.

X-2 Commissioner and Municipal Staff Training Updates

Savannah-Nicole explained, we have a brief update to show what we have been doing for not only your land use staff but your commissioners.

There was an Accessibility Site Plan lunch and learn on April 5th, led by Bill Voelker, FAICP, the prior Cheshire Town Planner. We thank the Borough of Naugatuck, Town of Seymour, and the Town of Cheshire for giving us site plans for that meeting. We worked through a residential, a commercial, a healthcare and an open space plan to look at different ways your planners can encourage accessibility in their site plan reviews. There was a great turnout from throughout the region. This was the first training in which we were able to offer continuing education credits for your planners.

We look forward to Pizza and Planning events to work with your planners in achieving their 8-4c training requirements. The first one will be on May 2nd – Cheshire has requested that we cover site plan reviews, so we'll be talking with commissioners about how to read site plans and ensure they are compliant with your regulations. We're looking to have the next one of these in the fall – if you would like to be the community we partner with, please let me know.

X-3 2025-2030 Conservation and Development Policies Plan for Connecticut Regional Meeting

Savannah-Nicole explained, the Office of Policy and Management has released their draft 2025-2030 Conservation and Development Plan for the State of Connecticut. While the focus of this plan is for state agencies, it is still relevant at the local and regional level. Your municipal plan of conservation and development is reviewed for consistency with this plan as well as any state expenditure over \$200,000 gets looked at for consistency with this plan. OPM will be here for a lunch meeting on Wednesday, April 24th. We recommend that you and/or your Land Use and Economic Development staff attend to hear what they're proposing as it will relate to some of the funding opportunities that they'll have. We'll be sending you a memorandum of our draft comments on Monday and will compile any comments that you bring forth at that meeting.

This Board can see a full draft comment at its May meeting and we will send that off to OPM as NVCOG's comments before the deadline in June.

X-4 Connecticut Farmers' Market Nutrition Program Brochure

Savannah-Nicole explained that the Department of Agriculture sent us brochures that contain information on how to use WIC and the Senior SNAP benefits at farmers' markets. We ask the CEOs to bring the brochures back to their town and distribute them to the appropriate places, such as the Town/City Hall, Library, Senior Center, or to a community-based organization. She provided each CEO a bundle of 100 brochures: 50 in English and 50 in Spanish. The Community Planning team will deliver the brochures to those that did not attend today.

Roundtable

Chairman Pete Hess would like this and future agendas to include a roundtable before adjournment.

Mark Lauretti asked how healthcare costs are affecting the other towns. His town is self-insured and it has been costly since the onset of the Covid pandemic. He has been contemplating shifting to the State plan. Ed Mone commented that the State Comptroller has been making improvements to make the plan more attractive to the municipalities. The members briefly discussed this amongst themselves.

Rick Dunne reminded the Board that NVCOG has a table for the May 9th Greater Waterbury Chamber's Mayoral Luncheon featuring Mayor Paul Pernerewski. There are a few seats left and if any CEO would like to attend, they should contact Trish Bruder to reserve a seat.

XI ADJOURNMENT

Ed Mone MOVED to adjourn; SECONDED by Joe Kilduff. Motion carried unanimously.

The meeting adjourned at approximately 11:25 am.

Respectfully submitted,



Patricia M. Bruder, Executive Clerk

Attachments:

CNVMPO Resolution 2024-08

CNVMPO Resolution 2024-09

CNVMPO Resolution 2024-10

CNVMPO Resolution 2024-11

CNVMPO Resolution 2024-12

CNVMPO Resolution 2024-13

NVCOG LOTCIP Resolution 2024-17

NVCOG LOTCIP Resolution 2024-18



RESOLUTION 2024-08

**RESOLUTION ON CONFORMITY WITH THE CLEAN AIR ACT
CONNECTICUT PORTION OF THE NY/NJ/LI PM2.5
ATTAINMENT/MAINTENANCE AREA
CENTRAL NAUGATUCK VALLEY MPO**

WHEREAS, the **Central Naugatuck Valley MPO** is required to submit an Air Quality Conformity Statement to the US Federal Highway Administration (FHWA) and to the US Environmental Protection Agency (EPA) in accordance with the final conformity rule promulgated by EPA (40 CFR 51 and 93) when adopting an annual Transportation Improvement Program (TIP) or when effecting a significant revision of the Metropolitan Transportation Plan (MTP); and

WHEREAS, Title 42, Section 7506 (3) (A) states that conformity of transportation plans and programs will be demonstrated if:

1. the plans and programs are consistent with recent estimates of mobile source emissions;
2. the plans and programs provide for the expeditious implementation of certain transportation control measures;
3. the plans and programs contribute to annual emissions reductions consistent with the Clean Air Act of 1977, as amended; and

WHEREAS, it is the opinion of the Central Naugatuck Valley MPO that the plans and programs approved today, April 19, 2024, and submitted to FHWA and EPA conform to the requirements of Title 42, Section 7506 (3) (A) as interpreted by EPA (40 CFR 51 and 93); and

WHEREAS, The Connecticut portion of the New York – Northern New Jersey – Long Island, NY-NJ-CT area is designated a PM 2.5 attainment/maintenance area; and

WHEREAS, The State of Connecticut has elected to jointly assess conformity in all PM 2.5 attainment/maintenance areas in Connecticut (Fairfield County and New Haven County); and

WHEREAS, The results of the required emissions analysis performed by the Connecticut Department of Transportation on the 2023-2050 MTP and the FFY 2025-2028 TIP show that the implementation of the projects contained therein will result in emissions of PM 2.5 in each analysis year that are less than the emissions of the baseline year; and

NOW, THEREFORE BE IT RESOLVED that Central Naugatuck Valley MPO finds that the 2023-2050 MTP and the FFY 2025-2028 TIP conform to air quality requirements of the U.S. Environmental Protection Administration (40 CFR 51 and 93), related U.S. Department of Transportation guidelines (23 CFR 450) and with Title 42, Section 7506 (3) (A) and hereby approves the existing Ozone and PM2.5 Air Quality Conformity Determination dated February 2024.



**CENTRAL NAUGATUCK VALLEY
METROPOLITAN PLANNING ORGANIZATION**

46 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 • 203-757-0585 • 203-735-9686

RESOLUTION 2024-09

**RESOLUTION ON CONFORMITY WITH THE CLEAN AIR ACT
GREATER CONNECTICUT OZONE NONATTAINMENT ZONE
CENTRAL NAUGATUCK VALLEY MPO**

WHEREAS, the **Central Naugatuck Valley MPO** is required to submit an Air Quality Conformity Statement to the US Federal Highway Administration (FHWA) and to the US Environmental Protection Agency (EPA) in accordance with the final conformity rule promulgated by EPA (40 CFR 51 and 93) when adopting an annual Transportation Improvement Program (TIP) or when effecting a significant revision of the Metropolitan Transportation Plan (MTP); and

WHEREAS, Title 42, Section 7506 (3) (A) states that conformity of transportation plans and programs will be demonstrated if:

1. the plans and programs are consistent with recent estimates of mobile source emissions;
2. the plans and programs provide for the expeditious implementation of certain transportation control measures;
3. the plans and programs contribute to annual emissions reductions consistent with the Clean Air Act of 1977, as amended; and

WHEREAS, it is the opinion of the Central Naugatuck Valley MPO that the plans and programs approved today, April 19, 2024, and submitted to FHWA and EPA conform to the requirements of Title 42, Section 7506 (3) (A) as interpreted by EPA (40 CFR 51 and 93); and

WHEREAS, The State of Connecticut has elected to assess conformity in the Greater Connecticut Ozone Nonattainment area (Litchfield, Hartford, Tolland, New London, and Windham Counties) and the Connecticut Department of Transportation has jointly assessed the impact of all transportation plans and programs in this Ozone Nonattainment area (Ozone and PM2.5 Air Quality Conformity Determination February 2024), and

WHEREAS, The Connecticut Department of Transportation’s assessment (above) has found that plans and programs jointly meet mobile source emission’s guidelines advanced by EPA pursuant to Section 7506 (3) (A)

NOW, THEREFORE BE IT RESOLVED that Central Naugatuck Valley MPO finds that the 2023-2050 MTP and the FFY 2025-2028 TIP conform to air quality requirements of the U.S. Environmental Protection Administration (40 CFR 51 and 93), related U.S. Department of Transportation guidelines (23 CFR 450) and with Title 42, Section 7506 (3) (A) and hereby approves the existing Ozone and PM2.5 Air Quality Conformity Determination dated February 2024.



**CENTRAL NAUGATUCK VALLEY
METROPOLITAN PLANNING ORGANIZATION**

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RESOLUTION 2024-10

**RESOLUTION ON CONFORMITY WITH THE CLEAN AIR ACT
CONNECTICUT PORTION OF THE NY-NJ-CT OZONE NONATTAINMENT ZONE
CENTRAL NAUGATUCK VALLEY MPO**

WHEREAS, the Central Naugatuck Valley MPO is required to submit an Air Quality Conformity Statement to the US Federal Highway Administration (FHWA) and to the US Environmental Protection Agency (EPA) in accordance with the final conformity rule promulgated by EPA (40 CFR 51 and 93) when adopting an annual Transportation Improvement Program (TIP) or when effecting a significant revision of the Metropolitan Transportation Plan (MTP); and

WHEREAS, Title 42, Section 7506 (3) (A) states that conformity of transportation plans and programs will be demonstrated if:

1. the plans and programs are consistent with recent estimates of mobile source emissions;
2. the plans and programs provide for the expeditious implementation of certain transportation control measures;
3. the plans and programs contribute to annual emissions reductions consistent with the Clean Air Act of 1977, as amended; and

WHEREAS, it is the opinion of the Central Naugatuck Valley MPO that the plans and programs approved today, April 19, 2024, and submitted to FHWA and EPA conform to the requirements of Title 42, Section 7506 (3) (A) as interpreted by EPA (40 CFR 51 and 93); and

WHEREAS, The State of Connecticut has elected to assess conformity in the Connecticut portion of the New York-Northern New Jersey-Long Island, NY-NJ-CT Ozone Nonattainment area (Fairfield, New Haven, and Middlesex Counties) and the Connecticut Department of Transportation has jointly assessed the impact of all transportation plans and programs in this Nonattainment area (Ozone and PM2.5 Air Quality Conformity Determination February 2024); and

WHEREAS, The Connecticut Department of Transportation’s assessment (above) has found that plans and programs jointly meet mobile source emission’s guidelines advanced by EPA pursuant to Section 7506 (3) (A).

NOW, THEREFORE BE IT RESOLVED that Central Naugatuck Valley MPO finds that the 2023-2050 MTP and the FFY 2025-2028 TIP conform to air quality requirements of the U.S. Environmental Protection Administration (40 CFR 51 and 93), related U.S. Department of Transportation guidelines (23 CFR 450) and with Title 42, Section 7506 (3) (A) and hereby approves the existing Ozone and PM2.5 Air Quality Conformity Determination dated February 2024.



**CENTRAL NAUGATUCK VALLEY
METROPOLITAN PLANNING ORGANIZATION**

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RESOLUTION 2024-11

**URBAN TRANSPORTATION PLANNING CERTIFICATION
CENTRAL NAUGATUCK VALLEY MPO**

WHEREAS, the Central Naugatuck Valley MPO (CVNMPO) is required by the *Fixing America's Surface Transportation Act (FAST Act)*, *Infrastructure Investment and Jobs Act (IIJA)* and related US Department of Transportation regulations to certify that the metropolitan transportation planning process is being carried out in accordance with all US Department of Transportation requirements and regulations and must submit such certification to the Federal Highway Administration and Federal Transit Administration as part of the STIP and MTP approval; and,

WHEREAS, the Naugatuck Valley Council of Governments is the designated host agency for the Central Naugatuck Valley MPO and conducts the transportation planning process in accordance with the regulations promulgated by the US Department of Transportation and specified in the *IIJA*, by preparing a Unified Planning Work Program, conducting and performing the transportation planning activities contained in the UPWP, preparing, maintaining and amending the endorsed short-range Transportation Improvement Program (TIP), preparing and updating the metropolitan transportation plan (MTP), assessing the air quality impacts of the proposed transportation improvement projects included in the TIP and MTP, and proactively involving the public in the metropolitan transportation planning process; and,

WHEREAS, the *CVNMPO* adheres to the principles of non-discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity, as specified in Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and the Older Americans Act, and regarding the involvement of disadvantaged business enterprises in USDOT funded projects and the implementation of an equal opportunity program on Federal and Federal-aid highway construction contracts; and,

NOW, THEREFORE BE IT RESOLVED that the Central Naugatuck Valley MPO, the metropolitan planning organization for the Central Naugatuck Valley metropolitan planning area and the Waterbury urban area hereby certifies that the urban transportation planning process has been and is being conducted in accordance with the terms and provisions of the rules and regulations promulgated by the US Department of Transportation under *IIJA* and all applicable provisions relative to public and private providers of mass transportation, civil rights, involvement of minority business enterprises, special efforts for elderly and disabled persons, the Clean Air Act and amendments, 23 USC and 49 USC have been satisfied.

This resolution shall become effective as of April 19, 2024.



**CENTRAL NAUGATUCK VALLEY
METROPOLITAN PLANNING ORGANIZATION**

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RESOLUTION 2024-12

**ADOPTION OF THE FFY 2025-2028 TRANSPORTATION IMPROVEMENT
PROGRAM FOR THE CENTRAL NAUGATUCK VALLEY MPO**

WHEREAS, the Central Naugatuck Valley MPO is authorized by the *Infrastructure Investment and Jobs Act (IIJA)* and related US Department of Transportation regulations to develop and endorse a transportation improvement program for the Central Naugatuck Valley metropolitan planning area; and,

WHEREAS, the Naugatuck Valley Council of Governments is the designated host agency for the Central Naugatuck Valley MPO and has, in consultation with the Connecticut Department of Transportation, prepared the *FFY 2025-2028 Transportation Improvement Program for the Central Naugatuck Valley Metropolitan Planning Organization*; and,

WHEREAS, the *FFY 2025-2028 TIP* lists and describes all transportation improvement projects programmed to receive federal transportation funding assistance from the Federal Highway Administration and the Federal Transit Administration over the next four federal fiscal years beginning October 1, 2024; and,

WHEREAS, the *FFY 2025-2028 TIP* establishes project priorities, indicates project schedules, provides project funding estimates, and identifies federal, state, and local funding sources; and,

WHEREAS, the financial plan for the *FFY 2025-2028 TIP* is included and demonstrates financial constraint to anticipated federal funding resources expected to be allocated and authorized to the State of Connecticut and the various urban areas; and,

WHEREAS, the *FFY 2025-2028 TIP* was made available for public review and comment, and notification of the proposed TIP was consistent with and followed the procedures set forth in the NVCOG's Procedures and Guidelines for Public Meetings, posted June 21, 2022, and the Public Outreach Policy, February 2020, including providing a 45-day review and comment period, holding a public information meeting, posting the draft TIP on the NVCOG website, sharing information about the TIP and meetings on social media platforms, making the projects included within the TIP available via the NVCOG's EcoInteractive Public website, and considering public comments in reviewing the draft TIP; and,

WHEREAS, the proposed *FFY 2025-2028 TIP* has been presented to the CNVMPO at the rescheduled March 17, 2024, meeting, and reviewed and discussed at the regularly scheduled April 19, 2024 CNVMPO meeting; and,

WHEREAS, the proposed program of projects included in the *FFY 2025-2028 TIP* were assessed for their impact on air quality and the State's ability to attain the National Ambient Air Quality Standards for the Ozone and PM_{2.5} pollutants and the regional emissions assessments demonstrate that the proposed projects will not have an adverse impact on air quality nor prevent the State from attaining the air quality standards, as required;





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RESOLUTION 2024-13

**AMENDMENT
FFY 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM
CENTRAL NAUGATUCK VALLEY MPO**

WHEREAS, the Central Naugatuck Valley MPO is authorized by the *Infrastructure Investment and Jobs Act (IIJA)* and related US Department of Transportation regulations to prepare, endorse, and periodically amend a short-range Transportation Improvement Program for the 15-town MPO within the Waterbury Urbanized Area and is required to maintain a fiscally constrained program of priority projects; and

WHEREAS, the CNVMPO endorsed the *FFY 2021-2024 Transportation Improvement Program for the Central Naugatuck Valley Planning Region (TIP)* at its October 9, 2020, meeting; and the US Department of Transportation (Federal Highway Administration and Federal Transit Administration) have approved the *State FFY 2021-2024 Transportation Improvement Program (STIP)*; and

WHEREAS, the Connecticut Department of Transportation is requesting amendment of the FFY 2021-2024 TIP as shown in the attached page; and

WHEREAS, the proposed projects do not necessitate a new Air Quality Conformity Determination; and

WHEREAS, the public notification and review of these amendments was consistent with and followed the procedures set forth in the MPO's public involvement guidelines, and the proposed amendments are consistent with the Metropolitan Transportation Plan for the Central Naugatuck Valley planning region;

BE IT RESOLVED that Central Naugatuck Valley MPO approves the amendment of the FFY 2021-2024 TIP.

This resolution shall become effective as of April 19, 2024.

I do hereby certify that the resolution was adopted by the Central Naugatuck Valley MPO at a public meeting held on April 19, 2024, at which a quorum was present and that the same is a correct and true transcript from the original thereof.


Edmond V. Mone, Secretary

April 19, 2024
Date



**NAUGATUCK VALLEY
COUNCIL of GOVERNMENTS**

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NVCOG RESOLUTION 2024-17

**LOTICIP
ALLOCATE NVCOG ATTRIBUTABLE FUNDS FOR THE
CONSTITUTION BOULEVARD PHASE 3, SHELTON**

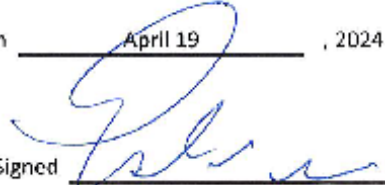
I certify that the following is a true copy of the vote of the Naugatuck Valley Council of Governments at its meeting on April 19, 2024, in Waterbury, Connecticut, at which a quorum was present.

WHEREAS, The NVCOG is responsible for selecting and distributing funds to member municipalities under the Local Transportation Capital Improvement Program ("Program").

BE IT RESOLVED, that the NVCOG approves the allocation of \$7.3 million in Program funds attributable to the Naugatuck Valley planning region to construct the Constitution Boulevard Phase 3 project as described and modified in Memorandum 20240419-CONSTITUTION.

Dated at Waterbury, Connecticut, on April 19, 2024

Agency: Naugatuck Valley Council of Governments

Signed 
Edmond V. Mone, Secretary



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NVCOG RESOLUTION 2024-18

LOTICIP

**ALLOCATE NVCOG ATTRIBUTABLE FUNDS FOR THE
DIVISION STREET AND SEYMOUR AVENUE SAFETY IMPROVEMENTS, DERBY**

I certify that the following is a true copy of the vote of the Naugatuck Valley Council of Governments at its meeting on April 19, 2024, in Waterbury, Connecticut, at which a quorum was present.

WHEREAS, The NVCOG is responsible for selecting and distributing funds to member municipalities under the Local Transportation Capital Improvement Program ("Program").

BE IT RESOLVED, that the NVCOG approves the allocation of \$3.2 million in Program funds attributable to the Naugatuck Valley planning region to construct the Division Street and Seymour Avenue Safety Improvements project as described and modified in Memorandum 20240419-DIVISION STREET AND SEYMOUR AVENUE.

Dated at Waterbury, Connecticut, on April 19, 2024

Agency: Naugatuck Valley Council of Governments

Signed

Edmond V. Mone, Secretary



May 07, 2024

MEMORANDUM: 05072024-NVCOG Employer Contribution Rates

To: NVCOG Council Members
From: Michael Szpryngel, Finance Director
Subject: NVCOG Employees' Retirement Plan

The purpose of this memorandum is to propose the schedule of employer contribution be updated by the board of NVCOG to the above captioned plan.

The percentage of each participant's eligible compensation that will be contributed to the plan by NVCOG will be based on years of service as indicated by the chart below.

Current Pension Schedule				Proposed Pension Schedule			
Years of Service	Standard	Directors	Executive Director*	Years of Service	Standard	Directors	Executive Director*
1,000 Hours	4.0%	8.0%	20.0%	1,000 Hours	6.0%	10.0%	20.0%
3	5.0%						
5	6.0%						
10	7.5%			9.0%			
15	9.0%						
20	10.5%	10.5%		12.0%			
25	11.0%	11.0%					

* Negotiated per contract

The above schedule shall apply to each eligible participant unless otherwise specified by a participant's separate employment contact / agreement with the Board.

Please note that it is our contribution policy that is set from time to time via resolution by the board. The NVCOG Employee's Retirement Plan does not specify a set or fixed contribution level for the plan. Instead, the annual rate of contribution is set by NVCOG via board resolution.

Proposed Pension Schedule			
Years of Service	Standard	Directors	Executive Director*
1,000 Hours	6.0%	10.0%	20.0%
10	8.0%	12.0%	
15	10.0%		
20	12.0%		

Simplified

* Negotiated per contract



**NAUGATUCK VALLEY
COUNCIL of GOVERNMENTS**

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May 07, 2024

MEMORANDUM: 05072024-NVCOG Employee Vacation Time

To: NVCOG Council Members
From: Michael Szpryngel, Finance Director
Subject: NVCOG Employees' Vacation Time

The purpose of this memorandum is to propose the schedule of employee vacation time be updated by the board of NVCOG.

The allotment of weeks of each employees' vacation time will be based on years of service as indicated by the chart below.

Current Vacation Schedule			
Years	Weeks	Days	Hours
1-4	2	10	70
5-9	3	15	105
10-14	4	20	140
15	5	25	175
Exec Director*	6	30	210

Proposed Vacation Schedule			
Years	Weeks	Days	Hours
0-2	3	15	105
2+	4	20	140
Exec Director*	6	30	210

Year 4 Phase-In			
Years	Weeks	Days	Hours
3-15	5	25	105
15+	6	30	105

Year 1 [FY 2025] – Starting January 1, 2025 – 0-2 Years 3 Weeks of Vacation, 2+ Years 4 Weeks of Vacation, Still Accumulate up to Max 175 Hours.

Year 2 [FY 2026] – Bank up to 50% of Un-Used Vacation time, up to 175 Max Bank Hours

Year 3 [FY 2027] – Bank up to 25% of Un-Used Vacation time, up to 175 Max Bank Hours, Year End Vacation Hours Balance locked in, not additional accumulation moving forwards.

Year 4 [FY 2028] – 10-15 Years 5 Weeks of Vacations, 15+ Years 6 Weeks of Vacation. Vacation is Use it or Lose it, Vacation Banks are locked, and you cannot carryover any additional vacation.

Naugatuck Valley Council of Governments
Income Statement | Operating Budget
Recommended Budget
FY 2025
May 17, 2024

Funding	Operating Budget		
	FY 2024 Adopted Budget	FY 2025 Recommended Budget	Variance
PL Funding	1,569,687	1,485,503	-5%
Transportation Projects	41,557	137,500	231%
EPA - RLF 2022	175,771	163,222	-7%
EPA - Program Income	70,471	24,200	-66%
EPA - Assessment	-	20,000	100%
FTA	419,713	369,263	-12%
LOTICIP	175,354	301,903	72%
DECD	-	40,000	100%
DEHMS	16,000	7,118	-56%
CERT	4,000	1,141	-71%
RSG	827,756	827,756	0%
DEEP	16,000	100,086	526%
Open Space Inventory	42,500	42,500	0%
Tree Canopy Study	24,750	24,750	0%
SCROG/EPA Study	35,000	28,639	-18%
Kinneytown Dam - NOAA	-	21,498	100%
Regional Election Monitor	-	-	0%
Regional Municipal Services	94,849	128,823	36%
CTBLB	34,284	41,232	20%
Household Hazardous Waste	20,000	15,000	-25%
Closed Grants	79,264	-	-100%
Municipal Dues [1]	238,579	246,036	3%
Brownfield Dues	22,007	20,000	-9%
Capital Purchasing Program	-	-	0%
Interest / Misc.	1,000	1,000	0%
Total Funding	3,908,543	4,047,171	4%
Expenses			
Salaries	2,338,788	2,456,007	5%
Payroll Taxes	176,270	187,885	7%
Pension	143,342	195,783	37%
Medical/Life/Disability [2]	725,027	641,477	-12%
G&A - Schedule 1	525,115	566,019	8%
Direct Pass Through - Schedule 1	-	-	0%
Total Expenses	3,908,543	4,047,171	4%
Fund Balance Increase (Decrease)	-	-	

[1] Proposed 3% FY 2025 Municipal Dues

[2] Medical/Life/Disability - 3% Medical Increase

Naugatuck Valley Council of Governments
Schedule 1 G & A | Operating Budget
Recommended Budget
FY 2025
May 17, 2024

Expenses	Indirect		
	FY 2024 Adopted Budget	FY 2025 Recommended Budget	Variance
Advertisement	12,000	12,000	0%
Capital Equipment			
IT Equipment	16,000	30,000	88%
Office Equipment	16,000	-	-100%
Computer Software & Maintenance			
Software & Service	100,000	115,048	15%
IT Maintenance Contracts	46,800	50,000	7%
Contractors / Subcontractors	-	-	0%
Professional Dues & Subscriptions	4,000	10,000	150%
Insurance			
Business / Office	14,000	18,000	29%
Workers Comp	4,000	2,500	-38%
Lease Expense	1,000	1,000	0%
Professional Services			
Accounting	26,000	27,500	6%
Legal	50,000	25,000	-50%
Printing	6,000	8,000	33%
Office Supplies	26,000	36,000	38%
Rent	94,315	85,971	-9%
Repairs / Renovations	26,000	-	-100%
Telephone/Internet Service	16,000	18,000	13%
Training / Professional Development	16,000	65,000	306%
Travel / Meetings / Conferences	16,000	30,000	88%
Utilities			
Leavenworth	15,000	16,000	7%
Derby Train Station	4,000	-	-100%
Website	16,000	16,000	0%
Bank Fees	-	-	0%
Miscellaneous	-	-	0%
Contingency	-	-	0%
Total	525,115	566,019	8%
Direct Expenses <Contractors/Subs>	-	-	0%
Total Expenses	525,115	566,019	8%

Naugatuck Valley Council of Governments

Income Statement | Summary

Recommended Budget

FY 2025

May 17, 2024

Funding	Total Budget			Operating Budget			Direct Pass Through		
	FY 2024 Adopted Budget	FY 2025 Recommended Budget	Variance	FY 2024 Adopted Budget	FY 2025 Recommended Budget	Variance	FY 2024 Adopted Budget	FY 2025 Recommended Budget	Variance
PL Funding	1,616,487	1,612,075	0%	1,569,687	1,485,503	-5%	46,800	126,572	170%
Transportation Projects	441,557	537,500	22%	41,557	137,500	231%	400,000	400,000	0%
EPA - RLF 2022	1,155,771	1,163,222	1%	175,771	163,222	-7%	980,000	1,000,000	2%
EPA - Program Income	270,471	324,200	20%	70,471	24,200	-66%	200,000	300,000	50%
EPA - Assessment	20,000	70,000	250%	-	20,000	100%	20,000	50,000	150%
FTA	619,713	563,263	-9%	419,713	369,263	-12%	200,000	194,000	-3%
LOTICIP	195,354	331,903	70%	175,354	301,903	72%	20,000	30,000	50%
DECD	-	240,000	100%	-	40,000	100%	-	200,000	100%
DEHMS	16,000	7,118	-56%	16,000	7,118	-56%	-	-	0%
CERT	4,000	1,141	-71%	4,000	1,141	-71%	-	-	0%
RSG	827,756	827,756	0%	827,756	827,756	0%	-	-	0%
DEEP	20,000	106,086	430%	16,000	100,086	526%	4,000	6,000	50%
Open Space Inventory	42,500	42,500	0%	42,500	42,500	0%	-	-	0%
Tree Canopy Study	24,750	24,750	0%	24,750	24,750	0%	-	-	0%
SCROG/EPA Study	35,000	28,639	-18%	35,000	28,639	-18%	-	-	0%
Kinneytown Dam - NOAA	220,000	3,021,498	1273%	-	21,498	100%	220,000	3,000,000	1264%
Regional Election Monitor	2,000	2,000	0%	-	-	0%	2,000	2,000	0%
Regional Municipal Services	95,849	131,823	38%	94,849	128,823	36%	1,000	3,000	200%
CTBLB	34,284	41,232	20%	34,284	41,232	20%	-	-	0%
Household Hazardous Waste	120,000	115,000	-4%	20,000	15,000	-25%	100,000	100,000	0%
Closed Grants	82,264	-	-100%	79,264	-	-100%	3,000	-	-100%
Municipal Dues [1]	248,579	256,036	3%	238,579	246,036	3%	10,000	10,000	0%
Brownfield Dues	25,000	25,000	0%	22,007	20,000	-9%	2,993	5,000	67%
Capital Purchasing Program	7,500	7,500	0%	-	-	0%	7,500	7,500	0%
Interest / Misc.	1,000	1,000	0%	1,000	1,000	0%	-	-	0%
Total Funding	6,125,836	9,481,243	55%	3,908,543	4,047,171	4%	2,217,293	5,434,072	145%
Expenses									
Salaries	2,338,788	2,456,007	5%	2,338,788	2,456,007	5%	-	-	0%
Payroll Taxes	176,270	187,885	7%	176,270	187,885	7%	-	-	0%
Pension	143,342	195,783	37%	143,342	195,783	37%	-	-	0%
Medical/Life/Disability [2]	725,027	641,477	-12%	725,027	641,477	-12%	-	-	0%
G&A - Schedule 1	901,592	939,804	4%	525,115	566,019	8%	376,477	373,785	-1%
Direct Pass Through - Schedule 1	1,840,816	5,060,287	175%	-	-	0%	1,840,816	5,060,287	175%
Total Expenses	6,125,836	9,481,243	55%	3,908,543	4,047,171	4%	2,217,293	5,434,072	145%
Fund Balance Increase (Decrease)	-	-		-	-		-	-	

[1] Proposed 3% FY 2025 Municipal Dues

[2] Medical/Life/Disability - 3% Medical Increase

Naugatuck Valley Council of Governments
Schedule 1 G & A | Summary
Recommended Budget
FY 2025
May 17, 2024

Expenses	Total			Indirect			Direct		
	FY 2024 Adopted Budget	FY 2025 Recommended Budget	Variance	FY 2024 Adopted Budget	FY 2025 Recommended Budget	Variance	FY 2024 Adopted Budget	FY 2025 Recommended Budget	Variance
Advertisement	18,000	18,000	0%	12,000	12,000	0%	6,000	6,000	0%
Capital Equipment									
IT Equipment	20,000	34,000	70%	16,000	30,000	88%	4,000	4,000	0%
Office Equipment	16,000	-	-100%	16,000	-	-100%	-	-	0%
Computer Software & Maintenance									
Software & Service	124,800	139,848	12%	100,000	115,048	15%	24,800	24,800	0%
IT Maintenance Contracts	55,800	59,000	6%	46,800	50,000	7%	9,000	9,000	0%
Contractors / Subcontractors	-	-	0%	-	-	0%	-	-	0%
Professional Dues & Subscriptions	4,000	10,000	150%	4,000	10,000	150%	-	-	0%
Insurance									
Business / Office	14,000	18,000	29%	14,000	18,000	29%	-	-	0%
Workers Comp	4,000	2,500	-38%	4,000	2,500	-38%	-	-	0%
Lease Expense	1,000	1,000	0%	1,000	1,000	0%	-	-	0%
Professional Services									
Accounting	26,000	27,500	6%	26,000	27,500	6%	-	-	0%
Legal	340,000	315,000	-7%	50,000	25,000	-50%	290,000	290,000	0%
Printing	8,000	10,000	25%	6,000	8,000	33%	2,000	2,000	0%
Office Supplies	29,000	39,000	34%	26,000	36,000	38%	3,000	3,000	0%
Rent	94,315	85,971	-9%	94,315	85,971	-9%	-	-	0%
Repairs / Renovations	26,000	-	-100%	26,000	-	-100%	-	-	0%
Telephone/Internet Service	16,600	18,600	12%	16,000	18,000	13%	600	600	0%
Training / Professional Development	18,000	67,000	272%	16,000	65,000	306%	2,000	2,000	0%
Travel / Meetings / Conferences	43,077	60,385	40%	16,000	30,000	88%	27,077	30,385	12%
Utilities									
Leavenworth	15,000	16,000	7%	15,000	16,000	7%	-	-	0%
Derby Train Station	10,000	-	-100%	4,000	-	-100%	6,000	-	-100%
Website	16,000	16,000	0%	16,000	16,000	0%	-	-	0%
Bank Fees	-	-	0%	-	-	0%	-	-	0%
Miscellaneous	1,000	1,000	0%	-	-	0%	1,000	1,000	0%
Contingency	1,000	1,000	0%	-	-	0%	1,000	1,000	0%
Total	901,592	939,804	4%	525,115	566,019	8%	376,477	373,785	-1%
Direct Expenses <Contractors/Subs>	1,840,816	5,060,287	175%	-	-	0%	1,840,816	5,060,287	175%
Total Expenses	2,742,408	6,000,091	119%	525,115	566,019	8%	2,217,293	5,434,072	145%

**Naugatuck Valley Council of Governments
Recommended Municipal Dues Schedule
Fiscal Year 2025**

City / Town	Populations 2020 [#]	FY 2024		FY 2025 Municipal Dues			
		Per Capita Rate	Dues [#]	Preliminary - 3% Increase [1]			
				Per Capita Rate	Dues [#]	Increase FY 24 to FY 25	% of FY 2025 Budget
Ansonia	18,918	0.552	10,441.54	0.568	10,755	313	0.27%
Beacon Falls	6,000	0.552	3,311.62	0.568	3,411	99	0.08%
Bethlehem	3,385	0.552	1,868.31	0.568	1,924	56	0.05%
Bristol	60,833	0.552	33,575.97	0.568	34,583	1,007	0.86%
Cheshire	28,733	0.552	15,858.80	0.568	16,335	476	0.40%
Derby	12,325	0.552	6,802.62	0.568	7,007	204	0.17%
Middlebury	7,574	0.552	4,180.37	0.568	4,306	125	0.11%
Naugatuck	31,519	0.552	17,396.49	0.568	17,918	522	0.44%
Oxford	12,706	0.552	7,012.91	0.568	7,223	210	0.18%
Plymouth	11,671	0.552	6,441.65	0.568	6,635	193	0.16%
Prospect	9,401	0.552	5,188.76	0.568	5,344	156	0.13%
Seymour	16,748	0.552	9,243.84	0.568	9,521	277	0.24%
Shelton	40,869	0.552	22,557.10	0.568	23,234	677	0.57%
Southbury	19,879	0.552	10,971.95	0.568	11,301	329	0.28%
Thomaston	7,442	0.552	4,107.51	0.568	4,231	123	0.10%
Waterbury	114,403	0.552	63,143.22	0.568	65,038	1,894	1.61%
Watertown	22,105	0.552	12,200.56	0.568	12,567	366	0.31%
Wolcott	16,142	0.552	8,909.36	0.568	9,177	267	0.23%
Woodbury	9,723	0.552	5,366.48	0.568	5,527	161	0.14%
Total	450,376		\$ 248,579		\$ 256,036	\$ 7,457	6.33%

[#] Population Census 2020 is used for FY 2024 & 2025 Dues Calculations

[1] Executive Committee Approved Preliminary Increase 1/23/24 - Final Amount will be available in June 2024

**Brownfields Update:
May 2024:****NVCOG/CTBLB New Grant Submissions:**

NVCOG and the Connecticut Brownfield Land Bank, Inc. submitted responses to EPA's FY24 Community-Wide Assessment solicitation in the amount of \$500,000 each. Funding notifications are expected in late May 2024.

NVCOG - RBP LEP Shortlist:

The Regional Brownfield Partnership Board selected eight out of nineteen Environmental firms. The eight firms are as follows: Freeman Companies, Arcadis, HRP, Down to Earth, SLR, Tighe & Bond, VHB, and Weston & Sampson. Please contact Ricardo for additional information on how to secure LEP services for your project.

RLF Program Update:

NVCOG has submitted a response to EPA's upcoming Supplemental RLF funding round on March 22nd. If NVCOG is successful, funding will become available on October 1st. Staff will provide updates on the status of this request.

EPA has selected NVCOG for supplemental RLF funding in the amount of \$3 million. This award will have a 50% grant to 50% loan split. An official solicitation requesting cleanup projects closed on September 8th, 2023. On October 3rd, the RLF Committee selected five new projects, allocating all remaining funding. The projects are as follows: 835 South Main Street, Waterbury; 272 River Street, Waterbury; and 280/0 Elm Street, Naugatuck for subgrants. Loan agreements are being drafted for 40 West Street, Bristol. An early 2023 RLF meeting resulted in subgrants being awarded to 359 Mill Street Lot #19, 777 South Main Street, 698 South Main Street in Waterbury, 0 Andrew Ave, Naugatuck, and 113,0,93,123 Canal Street, Shelton; loans agreements are being drafted for 281 Canal Street, Shelton and 59 Field Street, Torrington. Only one loan is in the underwriting phase, 501 East Main Street, Ansonia. There currently is no cleanup funding available.

Department of Economic and Community Development

Derby Main Street South Project: Grant in the amount of \$200,000 to conduct assessment activities in the Derby Main Street South project area. Environmental assessment activities will support the construction of local roads in the area and target parcels most ready for development. This assessment project is critical to the success of the City of Derby's \$5 million Urban Act grant, which will directly fund the construction of local roads and infrastructure. To date, sites assessed under this grant are as follows: 23 Factory Street, 2 Factory Street, 90 Main Street, and 0 Water Street. The remaining funding under this grant will be allocated to additional testing within the funding area.

300 Broad Street, Bristol: NVCOG has secured a \$3.7 million award from DECD's Round 17 competition to abate and remediate four existing buildings on the 23-acre site. Upon completion, the developers will rehabilitate interior spaces for modern manufacturing, industrial, and warehousing use. A Financial Assistance Plan has been executed and the Assistance Agreement is currently under review. The SHPO determination letter has been provided and approved. Cleanup activities have commenced April 2024.

NVCOG EPA FY 20 Assessment Award:

NVCOG staff has conducted an audit to determine around \$8k is available for additional projects.

EPA Revolving Loan Fund:

130 Freight Street, Waterbury: The Revolving Loan Fund Committee of the NVCOG awarded the Waterbury Development Corporation a \$200,000 sub-grant for cleanup planning activities at 130 Freight Street & 00 West Main Street, Waterbury. Funds at the former Anaconda American Brass factory would be applied for cleanup planning and environmental professional services.

The site is included in the City of Waterbury's Master Plan for the Freight Street District, in which mixed-rate residential units, commercial space, and industrial space have been proposed. Environmental activities have commenced on site. The city has demolished 130 Freight Street and 000 West Main Street, the neighboring building which will be considered a part of this project. Waterbury Development Corporation will incorporate these sites with the 170 Freight Street project. Environmental data on all three parcels are pending.

170 Freight Street, Waterbury: The Revolving Loan Fund Committee of the NVCOG awarded the Waterbury Development Corporation a \$350,000 sub-grant for cleanup activities at 170 Freight St & 000 West Main Street, Waterbury. With demolition of 170 Freight Street complete, environmental activities are anticipated to commence in Spring 2024. Data collected will assist in determining the level of remedial efforts needed.

Brass City Harvest – 359 Mill Street, Waterbury: The Revolving Loan Fund Committee of the NVCOG awarded the Waterbury Development Corporation a subgrant of \$285,000 to assist with LEP oversight and closing data gaps on lot #19 and 777 South Main Street. The Brass City Harvest is a 501(c)(3) non-profit organization that uses urban agriculture to build self-reliance skills, empower residents to modify their dietary behaviors, and increase fresh food access points in the community. WDC has secured an environmental firm to conduct the proposed activities as part of the next steps with environmental activities on-going. The proposed area will be the future home of several greenhouses, allowing the Brass City Harvest to expand its services to the community.

Anamet – 698 South Main Street, Waterbury: The Revolving Loan Fund Committee of NVCOG awarded the Waterbury Development Corporation a supplemental subgrant of \$277,000 for cleanup planning and remedial activities at 698 South Main Street, Waterbury. This large property nestled between the Naugatuck and Mad Rivers was once the campus of the Anamet network of factory buildings. The City of Waterbury’s plan for this site includes repurposing the 200,000-square-foot building back into light industrial and demolishing the remaining dilapidated factories, rebuilding with mixed-use, and incorporating the strip of land alongside the river into the Naugatuck River Greenway. This multi-use trail will provide opportunities for exercise, active transportation, and recreation while raising property values and connecting regional economic corridors. Environmental assessment activities are complete at the high-bay building and remedial activities are on-going throughout the site. The city has wrapped up work on demolishing the remaining three buildings on site. An RFP for a developer will be released within the upcoming months by WDC.

113,0,123,93 Canal Street, Shelton – The Revolving Loan Fund Committee of NVCOG awarded the City of Shelton a \$400,000 subgrant for remedial activities on-site. The project is expected to yield approximately 90+ residential apartment units within Shelton’s downtown district. The subaward agreement has been executed by City officials. A contract between Arcadis and the city has been executed. Environmental activities will be on-going throughout 2024. Phase II of environmental work has commenced.

Risdon Site – 0 Andrew Avenue, Naugatuck: The Borough of Naugatuck was sub-granted supplemental funding in the amount of \$350,000 for remedial activities at the former Risdon Manufacturing site. Environmental data collected from previously funded assessment sampling has helped the Borough of Naugatuck determine redevelopment options for future reuse. The Borough of Naugatuck and SLR has selected a remediation contractor with work continuing throughout the winter and Spring.

67-71 Minerva Street, Derby: The Revolving Loan Fund Committee of NVCOG awarded the City of Derby \$293,612 for remedial oversight. Abatement of the former auto body shop and demolition of the building has been completed. Cedar Village Minerva Square LLC, the developer, has proposed redeveloping the site into 90+ residential units with parking spaces underneath the building. Vertical construction and remedial activities are on-going with 90% of the vertical building constructed. An RFP for the SVE system is going live mid-April.

Nova Dye – 313 Mill Street, Waterbury: The Revolving Loan Fund Committee of NVCOG has awarded the Waterbury Development Corporation a \$200,000 sub-grant to assist with site monitoring. These funds are meant to supplement remedial and construction funds granted to the City of Waterbury from the State of Connecticut. Redevelopment of the site is a baseball Park for the local community. Environmental work is complete, with the park now open to the public as of September 9th. Environmental monitoring is on-going.

Beaton & Corbin – 318 North Main Street, Southington: Remediation of the site is at 99% complete. Activities such as capping and paving are still taking place under the RLF loan. These activities are anticipated to be completed Summer 2024.

501 East Main Street, Ansonia: The applicant is currently within the underwriting phase. The status of this report will determine the project's eligibility.

59 Field Street and 70 North Street, Torrington: The underwriting phase is complete. The RLF Committee has decided to move forward by funding the request. NVCOG's legal teams is drafting the loan agreement.

40 West Street, Bristol: The underwriting phase is complete. The RLF Committee has decided to move forward by funding the request. NVCOG's legal teams is drafting the loan agreement.

281 Canal Street, Shelton: The underwriting phase is complete. The RLF Committee has decided to move forward by funding the request. NVCOG's legal teams is drafting the loan agreement.

280/0 Elm Street, Naugatuck: The Revolving Loan Fund Committee of NVCOG awarded the Borough of Naugatuck \$350,000 for LEP oversight as well as the removal of contaminated soils within the former Lanxess parcel(s). The subaward agreement has been executed. The scope of work is under review.

272 River Street, Waterbury: The Revolving Loan Fund Committee of NVCOG awarded the Waterbury Development Corporation \$100,000 for cleanup planning activities within the parcel. Funding will also cover LEP oversight and remedial efforts. The subaward agreement has been executed. The project is anticipated to commence in Spring 2024.

835 South Main Street, Waterbury: The Revolving Loan Fund Committee of NVCOG awarded the Waterbury Development Corporation \$350,000 for cleanup planning activities within the former Waterbury Button Factory. Funding will cover LEP oversight and remedial activities. The subaward agreement has been executed. The project is anticipated to commence in Spring 2024.



RESOLUTION 2024-19

FTA ASSISTANCE - CERTIFICATIONS & ASSURANCES FY 2024

WHEREAS, the **NAUGATUCK VALLEY COUNCIL OF GOVERNMENTS** (hereinafter "NVCOG"), has sought assistance from the **FEDERAL TRANSIT ADMINISTRATION** (hereinafter "FTA") pursuant to certain Assistance Agreements; and

WHEREAS, the FTA requires that each Applicant which seeks FTA assistance provide various certifications and assurances.

NOW, THEREFORE, BE IT RESOLVED that NVCOG makes the certifications and assurances as described in Categories 1 - 8, 11 – 15, 17, 18 and 21 of the Federal Fiscal Year 2024 Certifications and Assurances for FTA Assistance Programs (hereinafter the "FTA Certifications and Assurances") and agrees that it has complied as of this date and that it will continue to comply with all the applicable requirements of Categories 1 - 8, 11 – 15, 17, 18 and 20.

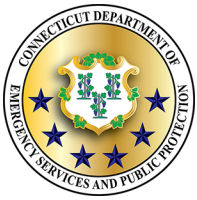
BE IT FURTHER RESOLVED that NVCOG shall comply with all applicable federal laws, regulations, requirements and guidance applicable to the FTA programs for which the Applicant has sought assistance.

BE IT FURTHER RESOLVED that the Executive Director is duly authorized to make and execute the foregoing FTA Certifications and Assurances and the Affirmation of Applicant contained therein.

Dated at Waterbury, Connecticut on May 17, 2024

Agency: Naugatuck Valley Council of Governments

Signed: _____
Edmond V. Mone, Secretary



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY
REGION 5 OFFICE - WATERBURY



CT DEMSPP-DEMHS Region 5

May 2024 Council of Government (COG) Report

Operations

Regional Emergency Planning Meeting

On May 13, 2024, Regional Emergency Planning Team (REPT) will be hosting their Quarterly Meeting. It is hopeful that all Chief Executive Officials (CEOs) will join the zoom meeting. This is your opportunity to learn what the Region is planning and implementing regarding emergency management. Department of Emergency Services and Public Protection (DESPP) Commissioner Higgins is hoping to attend an upcoming regional meeting to introduce himself and identify his plans moving forward.

Statewide Elections Security

CT DEMHS and other State agencies, including Secretary of the State's Office, continue to work together to assure safe measures are in place for this year's election process. As information is compiled, we will continue to share with our municipalities. Any questions regarding the election/voting process can be forwarded to the Secretary of the State's Office for referral. <https://portal.ct.gov/sots>

Regional Asset Deployment Strategies

CT DEMHS Region 5 is continues to work on the development and distribution of guidelines for regional resources. These deployment guidelines are provided for Public Safety Answering Points (PSAP) and potential incident commanders to streamline the process for obtaining regional resources. Working with Emergency Support Function (ESF) chairs we are developing these guidelines. We recently completed deployment guidelines for Region 5 ESF 10 Hazardous Material Response Team.

Eversource "Make Safe" Functional Exercises

On May 16, 2024, Eversource will be working with our Region 5 Emergency Support Function (ESF) 7 implementing their first Eversource "Make Safe" Table-Top Exercise (TTX) at the Watertown Fire Headquarters. These exercises will enhance our collaborative partnership for working during an emergency event, requiring a "Make Safe" operation. This will be the first of a few exercises being held in the Region.

Planning

Local Emergency Operations Plans (LEOPs)

In accordance with CT State Statute Title 28, Chapter 517, local emergency operation plans (LEOP) are required to be updated and submitted to the Region 5 Office every two years. All LEOPs are due in 2024. Please remind your emergency management directors of this requirement. Municipalities may be ineligible for future grant opportunities without an updated LEOP.

Operation Migrant Welcome

CT DEMHS continues to monitor and plan for the increase of migrants who may deploy to our State. We have and will continue to assist municipalities in their planning for the influx of migrants. There have been numerous inquiries regarding potential for his influx but currently we have not experienced any arrivals.

State Continuity of Operations Plan

CT DEMHS has begun an effort of updating the State's Continuity of Operations Plan. This Plan will also include continuity of operations for the entire Department and for the first time the inclusion of the Council of Governments (COGs). With the recent COGs existence being identified as a county/regional entity it is imperative they are included in this planning.

Emergency Management Accreditation Program

CT DEMHS has begun the process for reacquiring their accreditation. Their current accreditation will expire next year and DEMHS is applying to continue this accreditation. Maintaining accreditation provides additional opportunities for Federal funding and grants.

Training/Exercise

Municipal and School Training Opportunities

CT DEMHS Training/Exercise Unit continues to work with local municipalities and school districts, providing training, performing safety and security assessments and performing exercises. If your municipality or school district would like to receive training or performance of an exercise, please contact the Region 5 Office and will work with you to set up the presentation. [ct-demhs-training-and-exercise-bulletin.pdf](#)

2024 Exercise Planning and Preparedness Initiative (EPPI)

Planning has begun for the Governor's Annual Exercise Planning and Preparedness Initiative (EPPI). This year's Exercise will address voter safety and security. The Exercise will be held on June 12, 2024 and is intended to assist municipalities in identifying vulnerabilities and address them prior to the 2024 Presidential elections. It is the goal to include the local Registrar of Voters and City/Town Clerks as part of your local command structure. Municipal Memo #2 was sent on April 30th sharing information from the Secretary of the State regarding the State's Election Security initiatives associated with the 2024 EPPI. On May 2nd, you should have received information on how to register your municipality for the 2024 EPPI. Please make sure someone from your municipality registers for one of the scheduled exercise times. There will be a daytime exercise and an evening exercise to accommodate volunteers and others who cannot make the day time presentation. If you did not receive these emails/memos, please contact the DEMHS Region 5 Office and we will resend.

Federal OSHA 29CFR 1910.156

CT DEMHS in conjunction with Region 5 Emergency Support Function (ESF) 4 Firefighting and the CT Fire Academy, we continue to monitor the effects with the proposed rule change covered under a new Federal OSHA 29CFR 1910.156. We continue to participate in a working group identifying the effects of this proposed standard will have on our local first responders.

25 Sigourney Street, 6th floor, Hartford, CT 06106

Phone: 860.256.0800 / Fax: 860.256.0815

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Grants

Homeland Security Grant Program (HSGP)

The 2022 HSGP requires cities/towns in Region 5 submit Memorandum of Agreements (MOAs) in order for the COG receive and implement the Homeland Security Grant Program (HSGP) funds throughout the Region. If you have did not submit this already, please get your MOAs to the Region 5 Fiduciary, Northwest Hills Council of Government's Sarah Better, as soon as possible.

Emergency Management Performance Grant (EMPG)

Following the deadline (March 31,2024) for submitting 2020, 2021, 2022, and 2023 EMPG applications, DEMHS Grants Unit with then Region 5 staff will work to obtain required documentation to complete the Grant's reimbursement process.

Emergency Management Performance Grant (EMPG) 2020 Supplemental – Applications

Following the successful completion and approval of an updated LEOP, the CEO should have received and applied for the 2020 EMPG. The Region 5 Office will continue to work with the municipal officials to assure required documentation is received and their \$5000 is received as quickly as possible.

Emergency Management Performance Grant (EMPG) Pool Funding

CT DEMHS is now offering municipalities the opportunity to apply for additional funding to upgrade their local Emergency Operations Centers (EOC's) or emergency shelters. A municipality can utilize this grant funding to apply for up to \$25,000.00 to renovate or re-equip their EOC or up to \$15,000.00 to upgrade an emergency shelter. This is a competitive grant which requires that a municipality have an updated Local Emergency Operations Plan (LEOP) to apply. In addition, towns can only submit one application for either an EOC or a shelter. Unlike the regular EMPG funding towns receive, this pool funding is 100% EMPG and does not require a match. Municipalities may also apply \$5,000.00 of their \$25,000.00 grant to professional development (attending conferences or training) for their EMD and Deputy EMD. This grant opportunity continues our goal to provide funding to improve local EOC and shelter capabilities and further professionalize local emergency management programs. Municipalities Must Have Submitted an LEOP by April 1st and Receive a Certification Letter by May 1st to Apply. The deadline for all applications is May 15th, 2024.

Please do not hesitate to contact me at 860-250-2535 of john.field@ct.gov if you should have any questions or requests.

Respectfully Submitted,



John Field

Regional Coordinator Region 5
Division of Emergency Management/Homeland Security
55 West Main St Suite 300
Waterbury, Ct 06702

25 Sigourney Street, 6th floor, Hartford, CT 06106

Phone: 860.256.0800 / Fax: 860.256.0815

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Bring Me Back Home

What is the Bring Me Back Home Program?

Bring Me Back Home (BMBH) is a new registry for Connecticut residents which allows law enforcement access to information to assist in the recovery of missing or wandering persons. The provided information and photo, accessible through the COLLECT criminal justice and safety system, helps first responders and families reunite with individuals living with cognitive challenges, such as Dementia or Autism. This information is confidential and secure and can only be accessed by law enforcement personnel in an emergency.

How does Bring Me Back Home work?

A family member or guardian registers their person with cognitive challenges through the link, or in person, at your nearest police department. This information is now part of the statewide Bring Me Back Home registry. Law enforcement officers will have access to the confidential and secure information and respond appropriately. **When the person wanders or is missing, individuals should call 9-1-1 IMMEDIATELY, and indicate that they are registered with the Bring Me Back Home program.**

Who is eligible?

All members of the community whose cognitive challenges may lead to confusion and disorientation, and who are at risk of wandering or getting lost.

How can we register?

You can sign your loved one up for BMBH by clicking the registration link below.

[Register or Login to Bring Me Back Home](#)

[FAQ](#) on How to create an account within the Bring Me Back Home registry.

Why is this important?

Wandering can be dangerous and life threatening. If not found within 24 hours, there is a much higher probability individuals may suffer serious injury or death.

For example, according to the Alzheimer's Association, 6 in 10 people living with dementia will wander. Alzheimer's disease, and other forms of dementia, can cause people to lose their ability to recognize familiar places and faces. This can happen at any stage of the disease and at any time of the day or night, this risk weighs heavily on caregivers and family.

Questions about dementia and wandering? The Alzheimer's Association Connecticut Chapter offers a 24/7 Helpline providing information and resources for all affected. **1 (800) 272-3900** or visit our websites alz.org/ct and alz.org/safety

Technical Support

For issues logging in or any other questions regarding the Bring Me Back Home service, please send an email to bringmebackhomesupport@ct.gov. You will receive a response within 1 - 2 business days.