



Town of Woodbury

Land Use Office

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WOODBURY ROUTE 6 CORRIDOR STUDY STEERING COMMITTEE

Town of Woodbury and Naugatuck Valley Council of Governments

MEETING MINUTES

Wednesday, June 22, 2022 – 11:00 AM

Virtual Meeting via Zoom

Woodbury Route 6 Corridor Study

1. **Call to Order and Introduction**

The virtual zoom meeting was called to order at 11:00 am. The attendees were introduced.

NVCOG:

Mark Nielsen, Jack Deoliveria, Josh Lecar, Richard Donovan, and Patrick DiSarro

Woodbury Steering Committee Members:

First Selectman Perkinson, DPW Director Richard Lamothe, Town Planner William Agresta, Robert Clarke, Thomas Amatruda, Katy Sherer, Anna Hickey, Kathy Doyle, and Earl Gillette

2. **Overview of the Project – Purpose**

NVCOG Nielsen summarized the project purpose, introduced NVCOG Richard Donovan as the project manager and noted the grant would be administered by NVCOG.

3. **Role of the Steering Committee**

NVCOG Nielsen summarized the role of the steering committee and noted that the number of meetings would be dependent on the interest and input desired to be made by the committee.

4. Draft Scope - CTDOT and Town Comments

NVCOG Nielsen briefed the committee on the status of the draft scope, noting NVCOG was revising the draft to address and incorporate the comments received from the committee and CTDOT. A revised scope was anticipated to be finalized in a week or two.

Discussion on the draft scope focused on the need to be clearer in that the work would result in an actionable plan with specifics such as specifications for sidewalks (size, location, material, etc.), for travel lanes (width, use, etc.) with a primary focus on the more denser business center of Town. The concept of "complete streets" was mentioned and it was acknowledged that the scope will address all of these items. NVCOG would be the Town's advocate to CTDOT to ensure the Town's desires are addressed.

Brief discussion was had regarding the potential for expansion of commercial zoning north of the intersection of Routes 6 and 61. Although that has been discussed in the past, there is nothing brewing on that presently and was thought of being a minor aspect at this time.

It was noted that an online survey would likely be provided to help gauge resident input and concerns.

It was agreed that all communication from NVCOG would be coordinated through the Town Planner.

5. Consultant Selection Process

NVCOG Nielsen summarized the process by which the RFQ would be publicized and the consultant selection process, noting that one or two members from the Town were desired to participate in the selection committee process. Interviews would be scheduled after responses to the RFQ are received. As the grant contract is with NVCOG, NVCOG would be responsible for administrating the terms of the grant. NVCOG noted that it could do some of the work to help reduce costs and to stay within budget as NVCOG will ensure the project does not exceed the budget.

6. Expected Outcomes

Expected outcomes were discussed noting that project concepts of key and most deficient areas would be the focus with specifications for improvements. NVCOG referenced a similar study recently completed in the Town of Oxford that would be a good guide. A link to that study was shared in the Chat. The intention was to have a phase implementation with relative cost estimates. The LOCIP program was mentioned as a potential future funding source.

7. Estimated Timeline

A final RFQ document was anticipated in a week or two. Generally, the process to follow would be about 30 days for advertising, interviews, 30 days to negotiate with preferred consultant, with a target start date in September 2022 and completion about one year after.

NVCOG Nielson said NVCOG was available to make a presentation about the study project to any Town board if desired. First Selectman Perkinson requested a presentation to the Board of Selectman at the September 8, 2022 meeting.

NVCOG will be adding to its website information regarding the study as it progresses. The Town will include on its website a link to the NVCOG webpage covering the study.

8. Adjournment

The meeting was adjourned at 11:35 am.

RECEIVED & FILED
IN WOODBURY, CT
This 30th day of June 2022
at 3:05 o'clock PM
Maria M. Marcini
Town Clerk