AGENDA
Greater Waterbury Transit District Board Meeting
Virtual Video Conference Meeting
September 20, 2023 at 10:00 am

1. Commencement of Meeting *(Betty Bajek)*
   a. Roll Call
   b. Public Comment
   c. Approval of Minutes of the June 14, 2023 Meeting *(motion)*

2. GWTD Administrative Items *(Joanna Rogalski)*
   a. Financial Update
   b. Ridership Update

3. Northeast Transportation Update *(Maria Vacarrelli)*

4. Open Discussion

5. Next Meeting Date

6. Adjournment *(motion)*

Called by
Betty Bajek, Chair

Any member of the public wishing to address the GWTD members at a GWTD virtual meeting should send an email to info@nvcogct.gov with the following information:

- Your name, address and any professional affiliation (for the public record)
- Your phone number (only if you are using the phone dial-in option)
- The item number on the agenda you plan to address in your comments

Your information must be received by 4:30 p.m. on the day before the meeting. Because of the need for stable meetings and public security, anyone who does not provide the above information cannot be admitted to our online meetings.

A language or sign translator can be requested five days in advance of the meeting.
Un traductor de idiomas puede ser solicitado al menos cinco días previos a una reunión.
Tłumacza języka lub języka migowego można poprosić pięć dni przed spotkaniem.
DRAFT MINUTES
Greater Waterbury Transit District (GWTD)
10:00am, June 14, 2023

Directors in Attendance: Aleta Looker, JoAnn Cappelletti, Mary Morrone, Mira Levasseur, Jan Mizeski, Stefanie Theroux, Jackie Butler Thomas, Chris Vega, Lisa Carew, Kathy Anderson
Others Attending: Elliot Wareham - NVCOG, Josh Lecar - NVCOG

1. Commencement of Meeting
   • The meeting was called at 10:00 a.m. by Betty Bajek.
   • No Public Comment
   • Betty Bajek put forth a motion to approve the meeting minutes from March 8, 2023.
     
     Motion to approve the minutes from the March 8, 2023, meeting.
     On a motion by Stefanie Theroux; Seconded by Jan Mizeski, with Jan Mizeski, Lisa Carew abstaining, it was unanimously:
     VOTED: To approve the minutes of March 8, 2023.

2. GWTD Administrative Items
   • Elliot discussed ridership: Ridership has remained steady. Non-ADA ridership has been consistently higher for FY23 over FY22.
   • Elliot Wareham discussed financials: No notable incomes or expenses.

3. Election of Officers
   • Betty Bajek presented the slate of officers for FY24– Chair – Betty Bajek, Vice-Chair-Mary Morrone, Treasurer – JoAnn Cappelletti.
   • Betty Bajek asked for nominations from the floor. There were no nominations from the floor.
     
     Motion to accept the slate of GWTD FY24 officers for Chair, Vice-Chair and Treasurer.
     On a motion by Stefanie Theroux; Seconded by Jan Mizeski, it was unanimously:
     VOTED: To accept the slate of GWTD FY24 officers.

4. Northeast Transportation Update
   • There were no updates from Northeast Transportation.

5. Open Discussion
   • Lisa Carew asked about the status of the 5310 grant applications for new buses. NVCOG staff will follow up with CTDOT to learn about details.

6. Next Meeting Date
   • Next meeting date is on September 20, 2023.

7. Adjournment
   • At 10:10 AM, on a motion by Lisa Carew, seconded by Mary Morrone, it was unanimously:
     VOTED: To adjourn the meeting.

Respectfully submitted by
Joanna Rogalski
Naugatuck Valley Council of Governments
**Ridership Update – September 2023 Meeting**

### Dial-A-Ride Ridership FY 2023 vs. FY 2024

<table>
<thead>
<tr>
<th>JUL</th>
<th>AUG</th>
<th>SEP</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>JAN</th>
<th>FEB</th>
<th>MAR</th>
<th>APR</th>
<th>MAY</th>
<th>JUN</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2023</td>
<td>157</td>
<td>207</td>
<td>210</td>
<td>213</td>
<td>180</td>
<td>192</td>
<td>190</td>
<td>168</td>
<td>202</td>
<td>199</td>
<td>210</td>
</tr>
<tr>
<td>FY 2024</td>
<td>199</td>
<td>202</td>
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### Non-ADA Ridership FY 2023 vs. FY 2024

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<tr>
<th>JUL</th>
<th>AUG</th>
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<tbody>
<tr>
<td>FY 2023</td>
<td>847</td>
<td>1016</td>
<td>905</td>
<td>842</td>
<td>830</td>
<td>789</td>
<td>819</td>
<td>801</td>
<td>913</td>
<td>812</td>
<td>957</td>
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<tr>
<td>FY 2024</td>
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<td>944</td>
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# Financial Update – September 2023

July 2023 through August 2023

## Revenues

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<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Local Revenue (Municipal Dues)</td>
<td>$5,800</td>
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<tr>
<td>Local Revenue (Non-ADA Match)</td>
<td>$20,250</td>
</tr>
<tr>
<td>Municipal Grant Program</td>
<td>$212,190</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>$238,240</strong></td>
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</tbody>
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## Expenses

<table>
<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
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<tbody>
<tr>
<td>North East Transportation</td>
<td>$20,330</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$39,220</strong></td>
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* *Pending CT DOT approval*
**Anticipated expense**