

**CONNECTICUT DEPARTMENT OF TRANSPORTATION**

**BUREAU OF ENGINEERING AND CONSTRUCTION**

**DISTRICT IV UNIT 57171**

**REPORT OF MEETING**

**Project #:** 0036-0184

**Date of Meeting:** February 17, 2022

**Route #:** Route 34

**Towns:** City of Derby

**Location of Meeting:** MS Teams

**Subject of Meeting:** Preconstruction

**Attendance: (Name and Organization)**

(See attached list)

**A) GENERAL:**

**Project #:** 0036-0184

**Contract awarded to:** C.J. Fucci, Inc.

**Bid amount:** \$18,713,012.00

**Award date:** January 3, 2022

**Contract time allowed:** 702 calendar days

**Liquidated damage assessment rate:** \$4,300.00/calendar day

**Notice to Proceed (NTP):** February 17, 2022

**Anticipated starting date:** February 17, 2022

**Anticipated completion date:** October 31, 2024

**Funding:** Federal

**B) PROJECT DESCRIPTION: Reconstruction of Route 34 (Main Street)**

The overall administration of the contract will be under the direction of Mr. Richard N. Symonds, District Engineer and, Mr. John R. Lee, Assistant District Engineer.

Mr. Henry E. Fredericks will be the Supervising Engineer and the Project Engineer will be Mr. Mark Sosnowski.

The State of Connecticut will undertake the inspection of the project and the Chief Inspector will be Mr. Stephen Zappone.

**C) TRANSACTIONS AND DETERMINATIONS:**

The Project Engineer, Mr. Mark Sosnowski, began the meeting at 1:00 p.m. with a short description of the project followed by self-introductions utilizing the chat feature.

The EEO portion of the meeting was held separately. Mr. Quintana reviewed several EEO compliance requirements with the Contractor.

### **Site Description**

This project consists of the Reconstruction of Route 34 (Main Street) in Downtown Derby. The Project No. is 036-184. The existing Route 34 (Main Street) through downtown Derby is being reconstructed from the Naugatuck River Bridge to a location just past Third Street; about 2,340 linear feet (lf), plus a portion of the Route 8 Southbound (S/B) ramp (290 lf). In addition, a number of City of Derby streets are being completely or partially reconstructed. These streets include Third, Bridge, Olivia, Elizabeth, Minerva, Caroline, Water, Factory streets, and Ausonio Drive (the entrance to The Home Depot and the Derby RR Station area). These City streets total 1,690 lf.

The total road length for the entire project is 4,323 lf or 0.81 miles (mi.). The existing streets have sidewalks along both sides. There is pedestrian and vehicular connections to downtown Shelton at Bridge Street. The western end of the project is also the entry for the Naugatuck River Greenway; a paved multi-use path that runs on top of the federal flood control levee that runs along the Housatonic and Naugatuck Rivers and protects downtown Derby and Ansonia.

### **Project Purpose**

The purpose of this project is to eliminate the historic traffic bottlenecks and congestion thru Derby, create improvements for pedestrian, bicyclist, and mass transit use, and stimulate economic redevelopment in Downtown Derby. This is a major redevelopment project for the Greater Naugatuck Valley Council Governments (NVCOG), City of Derby, and the State of Connecticut.

Site work includes relocation and upgrades to existing roads, sidewalks, utilities, storm drains, sanitary sewers, street lighting, bike paths, etc.

### **Utilities**

The Contractor is notified that utility relocations are part of the project and close coordination with all utilities involved will be required for this project. The utility scheduling information is provided in the contract to assist the Contractor with the scheduling of their activities.

#### **UTILITIES** - for Project #36-184

There are five utility agreements for this project with:

- Frontier, United Illuminating and Eversource Gas - state share 50% work to be performed by the Utility (CON-40 work)
- South Central Connecticut Regional Water Authority (RWA) – state share 100% work to be performed by utility subcontractor (CON-40 work)
- and City of Derby – Sewer work to be performed by the state contractor for the utility (please refer to Sanitary Sewer Items in Addendum No. 2)

Also, refer to NTC – Sanitary Sewer on page 25 for important information

As part of this construction project a non-participating sanitary sewer upgrades and improvements to Factory Street will be done and paid by the City of Derby (Demand Deposit is required). Please refer to Master Municipal Agreement between the State and City of Derby dated November 18, 2021.

Notice to Proceed Letters with permits were sent out to all utilities involved in November 2021.

There is a very heavy utility work involvement on this project. The coordination and communication between the Contractor and the utilities involved is very important and should be established from the beginning of the project.

The Contractor is responsible for the coordination of work related to various utilities and for setting up utility coordination and utility progress meetings. The Contractor should refer to page 61 of the Contract for a list of utility representatives to be contacted. There is a change of UI representative – Ms. Uyen Thy Ho is the main contact for UI, cell: 203-260-1214, email address [uyenthy.ho@uinet.com](mailto:uyenthy.ho@uinet.com)

My role as Utility Coordinator is to step in when there is a need for Change in Scope, lack of response in communication between the contractor and utilities and to elevate any issues to the Utility Section in Newington and to my supervisors.

Please refer to MPT Plans and notes directing in which stages the utility work should be performed – Drawings MPT-10, MPT-13, and MPT-14

Please refer to Utility Work Schedules for Frontier, UI, EG and RWA for detailed description of utility work activities – Addendum No. 2

The Utility Field Meeting with utilities involved with the project will be scheduled shortly.

## **Environmental**

Numerous Environmental Concerns within this project.

### **General Information Determinations:**

#### **1. The following general information was discussed:**

- ✓ Project Field Office Proposed Location (Outstanding)
- ✓ Project Staff Emergency Contact Phone Numbers (Outstanding)
- ✓ Design Changes (ask Highway Design)
- ✓ Schedules: The Contract requires the following
  - Baseline Schedule

(Including monthly Updates due the 10<sup>th</sup> of each month) (Under Review)

➤ Bi-weekly schedules due on a weekly basis by the Thursday of the upcoming week

- ✓ Correspondence Procedures:

*Please review NTC P8 Compass Submittals*

All General Correspondence addressed to

➤ John R. Lee P.E; Asst. District Engineer  
359 South Main Street, Thomaston, Ct. 06787

➤ Certified payrolls addressed to David Quintana  
359 South Main Street, Thomaston, Ct. 06787 MUST COME THROUGH COMPASS DO NOT MAIL

- ✓ Addendums: (4)

- #1: Adds 8 New Special Provision, Deletes four special provisions
- #2: Addresses questions and answers to pre-bis questions 10, 11, 12, 13, 15 & 16. Adds one special provision – Special Trench Drain. Nineteen revised special provisions and eleven revised plan sheets.

- #3: Adds Two revised special provisions and eighteen revised plan sheets
- #4: Adds 1 New Special Provision – Borrow, three contract items and three revised plan sheets

✓ Meetings:

- Progress Meetings will occur 2 times per month, others as needed
- Parties agreed at this time the meetings will be held 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month at 11 a.m.
- Pre -Construction Safety Meeting: Schedule TBD

**2. The Following Notice to Contractor & Special Provisions/ Supplements reviewed:**

A. Pre- Bid Questions (25)

B. NTC-P10: Utility Information Plan Sheets

C. NTC-P11: Utility Generated Schedule

D. NTC-P16: PCC Mix classifications and their equivalency

E. NTC-P17: Protection of Existing Utilities

F. NTC-P18: Salvage Materials (five to the City of Derby, two to CTDOT)

G. NTC-P19: Environmental Land Use Restriction (designed to prevent human exposure to pollutants and hazards to the environment by installing protective features (cap) to prevent activities from inadvertently disturbing contaminated soil.

H. NTC-P21: Fire, Police and Emergency Medical Services – Coordination along with periodic meetings to review significant changes to the flow of traffic through the work area.

I. NTC-P22: Traffic Signals

J. NTC-P23: Recent Revisions to various Traffic Engineering Special Provisions

K. NTC-P25: Sanitary Sewer – Contractor is hereby notified that all work on Sanitary Sewers, new and existing, shall conform to the standards set forth in the appendix titled WPCA regulations for the installation and connection of building sewers and for public sewers in the City of Derby Connecticut.

L. NTC-P26: Sign Inventory

M. NTC-P27: GPS for Signs

N. NTC-P28: Unanticipated Discovery of Cultural Resources, If historic properties are encountered during project construction, the Contractor shall cease all construction activities in the immediate vicinity

O. NTC-P29: Manhole Frame and Cover, conform to Buy America

P. NTC-P30: Installation qualification for Computerized Traffic Signal System Equipment.

Q. NTC-P32: Proprietary Items, list of items to be furnished by a specific manufacturer.

R. NTC-P33: Architectural and Industrial Maintenance Coatings

*Note: Refer to for submittals and procedures for the application of materials subject to the Volatile Organic Compounds (VOC) content limits*

S. NTC-P37: Furnishing Planting and Mulching Trees, shrubs, vines and ground cover plants, Section 9.49 of Form 818 has been revised.

T. NTC-P38: Supplemented Section 9.71, Contractor must provide an ATSSA-certified Traffic Control Supervisor

U. NTC-P40 ROW Restrictions

*Notes: Ask ROW if all acquisitions are complete*

V. NTC-P41: Environmental Investigations (soils and task 210)

*Notes: Refer to section for results of investigations*

*Turn over to TRC for greater detail*

W. NTC-P43: Electronic Engineering Data (EED), EED provided for information purposes only. In case on conflict, contract plans, and specifications shall govern.

X. NTC-P44: Control of the Work, QMP required (Outstanding)

Y. NTC-P45: Quality Control Program, Quality Control Manager be proposed to the Department within 30 days after Contract Award and written QC program within 45 days after award.

### **3 The Following Specification Section and Special Provision were discussed:**

#### A. Section 1.05 – Control of Work

This section covers plans, working drawings, shop drawings, product data, submittal preparation and processing – Review timeframes and Department’s Action. *Note: Compass Submittals*  
Contractor required to deliver paper copies that have been stamped with “No Exceptions Noted” or “Exceptions as Noted”.

#### B. Section 1.06 – Control of Materials (P52)

Source of Supply, Buy American and Material Quality

*Traffic Signal items and requirements*

#### C. Section 1.07 – Legal Relations and Responsibilities (P55)

*Safety and Public Convenience*

*Safety Plan and plan requirements*

*Utility Contacts and coordination*

#### D. Section 1.08 – Prosecution and Progress

- Notify Traffic Signal Lab 45 days prior to starting work on computer-controlled intersections
- Limitations of Operations for all project roadways

#### E. Section 1.10 Environmental Compliance (P68)

- Protection of Archaeological and Paleontological Remains and Materials

*Notes: Contractor is hereby notified that an Archaeological investigation is included in the proposed work. The investigation shall be performed prior to the placement of fill along the southside of Route 34 (Main Street) The investigation shall be performed and coordinated with the archaeologist. Contact information included in this section along with Contractor provided support requirements.*

#### F. 0101117A – Controlled Materials Handling (pg. 106)

- Provides specific procedural requirements to be followed by the contractor during the management of controlled materials excavated from within the AOEC and ELUR AOEC that cannot be reused on the project.

#### G. 0201297A – Relocate Existing Flagpole (pg.116)

0202550A – Remove and Reset Monuments (pg. 125)

- Refer to these sections for the removal, storage, protection and re-installation of the flagpole and monument.

#### H. 0402902A – Porous Brick Paver (pg. 128)

- Submittal of Catalog Cuts, material gradation and classification tests for all listed products for review and approval prior to ordering.

I. 0601445A – Embankment Wall (Site No. 1) (pg. 138)

- Plans list all proprietary embankment walls that are appropriate for each site.
- Any proposed embankment wall type that is not listed on the plans will be rejected.
- Contractor's responsible for the design, detailing and additional construction specifications required to construct the wall. Designer needs to be qualified professional engineer licensed in the State of Connecticut.

J. 0651649A – Cured-in-Place Pile Lining (pg. 148)

- The liner shall be designed by a professional Engineer Registered in the State of Connecticut
- Shop drawings shall be submitted at least 10 days prior to the start of work.
- Submit flow control and bypass pumping plans.
- Submit emergency response plan in the event of failure of pumping bypass System
- Submit Contractor qualifications for review at the time of bid opening.
- QC – certified test reports and material certs.
- QA

K. 0969030A – Project Coordinator (pg. 183)

• Contractor shall furnish the services of an administrative employee, entitled Project Coordinator, for this project, to coordinate and expedite all phases of the work required for the project and to ensure that the construction schedule is maintained.

- Resume submitted for approval within 7 calendar days of the award of the contract.
- Within 10 calendar days of the award of the contract, the contractor shall submit a breakdown of its lump sum bid for approval. *Refer to specification for details of what is to be included in the lump sum breakdown.*

L. 1002201A – Traffic Control Foundation – Span Pole (pg.245)

- Refer to specification for submittal requirements for foundations.

M. Pages 256 – 384 Traffic electrical items

N. 1.30 and 1.40 – Water and Sanitary Sewer Specification (pg. 388-517)

- Refer to these specifications for City of Derby Requirements as well as the City of Derby's WPCA regulations

**4. Misc. Form 818 Testing/ Start Up / Project Closeout/  
Daily oversight items were discussed:**

- A. Submit Off Site Disposal of non -regulated materials
- B. Payments: Schedule of Values for lump sum items

C. Project safety Meeting will be held prior to work starting

**5. Preliminary Submittal Status:**

- A. Project Staff phone numbers and emergency contacts (outstanding)
- B. Field Office location (Outstanding)
- C. Baseline Schedule (Outstanding)
- D. Compass Contacts (Submitted)
- E. Off Site Disposal of non-regulated waste (Outstanding)
- F. Covid 19 Company Policy Protocols (Outstanding)
- G. Quality Mgt. Plan (Outstanding)
- H. Health and Safety Plan (HASP), (Outstanding)
- I. Environmental Health and Safety Plan (Outstanding)
- J. Project Coordinator (Outstanding)
- K. Quality Control Program (Outstanding)

**REVISED 01/12/2021**

Please note the following common occurrences related to traffic signals during construction:

1. Scheduling utility work is the Contractor's responsibility; refer to Form 818, Section 10.00.12.
  - a. The Contractor will be responsible to pursue the change of Utility Poles, Wire/Cable Adjustments, Utility Conflicts, etc. as mentioned on the Signal Plans.
2. No equipment should be purchased/installed until the appropriate documents have been reviewed and stamped:
  - a. Product Data, Working drawings, and Shop Drawings for **State-owned traffic signal equipment** shall be submitted as noted in the special provision for Article 1.05.02-(2).
  - b. Submittals for **City-owned traffic signal equipment** should be sent to Consultant Engineers/City Personnel; Consultant Design will provide the contact information at the preconstruction meeting and a copy of the stamped documentation shall be submitted to Traffic-Electrical.
  - c. When Steel Span Poles/Mast Arm Assemblies are included in the project, the submission for Steel Span Poles and Mast Arm Assemblies shall follow the format and be sent to the "Engineer of Record" as described in the Steel Span Pole and Steel Mast Arm Assembly special provision.
  - d. Vertical "L" riser for Video 360 camera shall be shorter if mounted on a horizontal extension bracket on span poles and light standards. 10' brackets are not allowed. 10' vertical "L" risers shall be used for video detection cameras mounted on MAAs.
3. Before the ordering of Span Poles/Mast Arms the Contractor shall:
  - a. Span Poles – Ensure that there will be no overhead/underground Utility Conflicts.
  - b. Mast Arms – Verify all Mast Arm information (cross-sections/dimensions/base plate thickness/anchor bolt nuts) as well as verify that the Mast Arm assembly will have a minimum clearance of 24" from overhead communication cables.
  - c. If the Contractor, through verification prior to ordering, discovers an issue, Construction should be contacted to coordinate with Design to resolve the encountered utility conflict.
4. Span Pole handhole location shall be 18" from the base plate to the bottom of the

handhole. Mast Arm handhole shall be 21” from the base plate to the bottom of the handhole. Refer to special provision for Span Pole/Mast Arm.

5. The reveal of each traffic signal foundation shall be in accordance with the Details provided in the contract. Special attention is required when new sidewalk is to be installed to ensure the top-face of the foundations are flush with the new finished grade of the sidewalk.

6. A Video Detection site survey will be performed and documented before any equipment is purchased/installed. Documentation shall be sent to the Engineer. Refer to the Video Detection special provision.

7. The special provision for temporary detection requires that existing vehicle and pedestrian detection be maintained throughout construction. Temporary vehicle detection may be provided by video, microwaves, loops, or other means. During construction, if a detector becomes non-operational, the associated phase shall be put on max recall and the Contractor shall provide detection as soon as possible.

8. Once signals are ready for inspection, the attached Preliminary Checklist should be completed by the Inspector, not the Contractor.

9. If applicable, the Contractor is to complete the Loop Test Information shown on Standard Sheet TR-1000\_01.

10. The Preliminary Checklist and Loop Test Information should be sent to Traffic Electrical at least 24 hours in advance of the semi-final field inspection. The semi-final inspection should not be scheduled if this information is not complete.

11. The Contractor is responsible to have the following personnel and/or equipment present at the semi-final inspection:

- a. Bucket truck for any aerial adjustments
- b. Town emergency services to test pre-emption equipment included at the signals.

12. Two sets of cabinet keys, including police keys, shall be provided by the Contractor upon the 30-day test.

13. All spare parts called on the contract documents shall be provided by the Contractor prior to the beginning of the 30-day test.

14. Traffic Equipment – Traffic Signals, Pedestrian Signals, and Push Buttons – shall be factory painted black as specified in the Contract. Refer to the special provisions. The only exception is that if a municipality requests a particular color, all components including the housing door and the outside of the visor will be painted the same color as requested by the municipality.

15. Preliminary Functional Test: The office of Traffic and District Electrical Office must be contacted when a preliminary functional test is schedule for the locations where an existing traffic signal installation is to be revised or replaced. Refer to Form 817 Section 10.00.10.

16. As-built plans shall be provided to the Engineer in accordance to the Special Provision –



Section 10.00.

The meeting was adjourned at 1:30 p.m.

**Statement of Accuracy:**

**We believe this report of meeting accurately reflects what transpired at this meeting. Unless notified in writing to the contrary within ten (10) days after receipt, we will assume that all in attendance concur with the accuracy of this transcript.**

**Approved by:** \_\_\_\_\_  
**Mark Sosnowski**  
Transportation Engineer III

Attachments

Mark T. Sosnowski: mts/brw

cc: Richard N. Symonds – John R. Lee - Henry E. Fredericks- File

Randi Giglio – David Quintana – Jason Cichon

Dorota Rabiej

JoAnne Saksa - Ed Brown - Greg Cartier

All Those in Attendance

1142

## Environmental Preconstruction Meeting Notes

Project #: Days: Start:  
Town: Route: Bridge:  
Contractor:  
PI: PE: SE:

Permits: DEEP:  
Army Corp of Engineers: Self-Verification Notification Form  
Local IW:

Submittals: Water Handling Plan Cofferdam and Dewatering/Handling Water  
Waste Disposal Site  
Construction Sequencing Plan  
Sedimentation and Erosion Control  
Demolition/Protection of Watercourse  
Staging Areas  
Flood Evacuation Plan

Items: Soil, Metal, Concrete, Wood, Brush  
Monitoring Requirement  
Permit Receipt (in Contract) SWPC/Ground  
Flood Management Receipt  
Inland Wetland Receipt  
NDDB  
Streambed Material (Stockpile/New)

Notes:

## Attendees

| Full Name                | Email  |
|--------------------------|--|
| Rabiej, Dorota           | Dorota.Rabiej@ct.gov                                       |
| Wojcik, Bianca R.        | Bianca.Wojcik@ct.gov                                       |
| Sosnowski, Mark T        | Mark.T.Sosnowski@ct.gov                                    |
| Van Kamerik, Christopher | Christopher.VanKamerik@ct.gov                              |
| Quintana, David          | David.Quintana@ct.gov                                      |
| Young, Denise A          | Denise.Young@ct.gov  |
| Karen Svetz              | ksvetz@nvcogct.gov   |
| Socolosky, Mandy         | Mandy.Socolosky@ct.gov                                     |
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| Fortuna, Mateusz         | Mateusz.Fortuna@ct.gov                                     |
| Shea, Terence            | Terence.Shea@crowncastle.com                               |
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| Ed Abel                  | eabel@derbyct.gov  |
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| Mahoney, Marya           | MMahoney@trccompanies.com                                  |
| Jeff Hopper              | hopperj@luchs.com  |
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| Neil Velleca (Guest)     | nvelleca@cjfucci.com                                       |
| Lockwood, Nicholas       | Nicholas.Lockwood@ct.gov                                   |
| Ho, UyenThy              | uyenthy.ho@uinet.com                                       |
| Fredericks, Henry E.     | Henry.Fredericks@ct.gov                                    |
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| Mark Nielsen             | MNielsen@nvcogct.gov                                       |
| fred cheney              | <a href="mailto:Fred.Cheney@ct.gov">Fred.Cheney@ct.gov</a> |
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| Beaudoin, Roger E.       | Roger.Beaudoin@ct.gov                                      |
| Reilly, Matthew          | matthew.j.reilly@ftr.com                                   |
| Burke, Edward T          | Edward.T.Burke@ct.gov                                      |
| Lee, John R              | John.Lee@ct.gov  |
| Piraneo, Andrew          | Andrew.Piraneo@ct.gov                                      |
| Carlson, Jack A.         | Jack.Carlson@ct.gov  |
| Kevin Ellis              | KEllis@nvcogct.gov   |
| Martin, Douglas          | DMartin@trccompanies.com                                   |
| Grillo, Charles J.       | Charles.Grillo@ct.gov                                      |
| BRUCE BEEM               | bruce.beem@uinet.com                                       |
| Hegge, Patrick           | Patrick.Hegge@ct.gov                                       |
| Hegge, Patrick           | Patrick.Hegge@ct.gov                                       |
| Shaffer, Gregg S         | Gregg.Shaffer@ct.gov                                       |

12034105029

Piteo, Michael G.

Ron Dagan

Dirga, Christopher M.

Zappone, Stephen A

Zappone, Stephen A

Tirrell, Seth

Mayor Dziekan (Guest)

ROBIN LYONS

Michael.Piteo@ct.gov

dagand@luchs.com

Christopher.Dirga@ct.gov

Stephen.Zappone@ct.gov

Stephen.Zappone@ct.gov

Seth.Tirrell@ct.gov

[rdziekan@derbyct.gov](mailto:rdziekan@derbyct.gov)

rlyons@uinet.com

STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION  
BUREAU OF ENGINEERING AND CONSTRUCTION

REPORT OF MEETING

PROJECT NO. 0036-0184

DESCRIPTION: RECONSTRUCTION OF ROUTE 34 IN THE TOWN OF DERBY

DATE OF MEETING: FEBRUARY 17, 2022

LOCATION OF MEETING:

MICROSOFT TEAMS VIRTUAL MEETING/ DOT DISTRICT 4 CONSTRUCTION

SUBJECT OF MEETING: PRECONSTRUCTION



# GENERAL PROJECT INFORMATION

- Project No: 0036-0184
- Contract Awarded to: C.J. Fucci, Inc  
63 Russell Street  
New Haven, CT 06513
- Bid Amount: \$18,713,012.00
- Award Date: January 3, 2022
- Contract time allowed: 702 calendar days
- Liquidated Damages Assessment Rate: \$4,300.00 per Calendar Day.
- Anticipated Start Date: February 17, 2022 (NTP)
- Anticipated Completion Date: October 31, 2024
- DBE: 13% - \$2,432,691.56
- Pre Award 13.44% \$2,515,039.25 (1 DBE Sub – KTM Electrical)
- Funding Federal: Yes
- FAP No. H100 (002)

# TRANSACTIONS AND DETERMINATIONS

- The EEO portion of the meeting was held separately. Mr. Quintana reviewed several EEO compliance requirements with the Contractor.
- The overall administration of the Project will be by DOT District 4 Construction. Mr. Richard N. Symonds is the District Engineer, John R. Lee is the Assistant District Engineer, Henry Fredericks is the Supervising Engineer, and Mark Sosnowski is the Project Engineer and Mr. Stephen Zappone will be the Chief Inspector
- At this time, Mr. Sosnowski gave a brief description of the project followed by direction to sign into the chat feature for self-introduction.

## Reconstruction of Route 34

### Site Description

- This project consists of the Reconstruction of Route 34 (Main Street) in Downtown Derby. The Project No. is 036-184. The existing Route 34 (Main Street) through downtown Derby is being reconstructed from the Naugatuck River Bridge to a location just past Third Street; about 2,340 linear feet (lf), plus a portion of the Route 8 Southbound (S/B) ramp (290 lf). In addition, a number of City of Derby streets are being completely or partially reconstructed. These streets include Third, Bridge, Olivia, Elizabeth, Minerva, Caroline, Water, Factory streets, and Ausonio Drive (the entrance to The Home Depot and the Derby RR Station area). These City streets total 1,690 lf.
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- Site work includes relocation and upgrades to existing roads, sidewalks, utilities, storm drains, sanitary sewers, street lighting, bike paths, etc.





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- ✓ Project Staff Emergency Contact Phone Numbers (Outstanding)
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- ✓ Schedules: The Contract requires the following
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- Certified payrolls addressed to David Quintana  
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- P. NTC-P30: Installation qualification for Computerized Traffic Signal System Equipment.
- Q. NTC-P32: Proprietary Items, list of items to be furnished by a specific manufacturer.
- R. NTC-P33: Architectural and Industrial Maintenance Coatings
  - *Note: Refer to for submittals and procedures for the application of materials subject to the Volatile Organic Compounds (VOC) content limit*
- S. NTC-P37: Furnishing Planting and Mulching Trees, shrubs, vines and ground cover plants, Section 9.49 of Form 818 has been revised.
- T. NTC-P38: Supplemented Section 9.71, Contractor must provide an ATSSA-certified Traffic Control Supervisor
- U. NTC-P40 ROW Restrictions
  - *Notes: Ask ROW if all acquisitions are complete*
- V. NTC-P41: Environmental Investigations (soils and task 210)
  - *Notes: Refer to section for results of investigations  
Turn over to TRC for greater detail*
- W. NTC-P43: Electronic Engineering Data (EED), EED provided for information purposes only. In case on conflict, contract plans, and specifications shall govern.
- X. NTC-P44: Control of the Work, QMP required (Outstanding)
- Y. NTC-P45: Quality Control Program, Quality Control Manager be proposed to the Department within 30 days after Contract Award and written QC program within 45 days after award.

### 3. THE FOLLOWING SPECIFICATION SECTION AND SPECIAL PROVISION WERE DISCUSSED:

A. Section 1.05 – Control of Work

- This section covers plans, working drawings, shop drawings, product data, submittal preparation and processing – Review timeframes and Department’s Action.

*Note: Compass Submittals*

- Contractor required to deliver paper copies that have been stamped with “No Exceptions Noted” or “Exceptions as Noted”.

B. Section 1.06 – Control of Materials (P52)

- Source of Supply, Buy American and Material Quality
- *Traffic Signal items and requirements*

C. Section 1.07 – Legal Relations and Responsibilities (P55)

- *Safety and Public Convenience*
- *Safety Plan and plan requirements*
- *Utility Contacts and coordination*

D. Section 1.08 – Prosecution and Progress

- Notify Traffic Signal Lab 45 days prior to starting work on computer-controlled intersections
- Limitations of Operations for all project roadways

E. Section 1.10 Environmental Compliance (P68)

- Protection of Archaeological and Paleontological Remains and Materials
  - *Notes: Contractor is hereby notified that an Archaeological investigation is included in the proposed work. The investigation shall be performed prior to the placement of fill along the southside of Route 34 (Main Street) The investigation shall be performed and coordinated with the archaeologist. Contact information included in this section along with Contractor provided support requirements.*

### 3. THE FOLLOWING SPECIFICATION SECTION AND SPECIAL PROVISION WERE DISCUSSED:

- F. 0101117A – Controlled Materials Handling (pg. 106)
  - Provides specific procedural requirements to be followed by the contractor during the management of controlled materials excavated from within the AOEC and ELUR AOEC that cannot be reused on the project.
  
- G. 0201297A – Relocate Existing Flagpole (pg.116)  
0202550A – Remove and Reset Monuments (pg. 125)
  - Refer to these sections for the removal, storage, protection and re-installation of the flagpole and monument.
  
- H. 0402902A – Porous Brick Paver (pg. 128)
  - Submittal of Catalog Cuts, material gradation and classification tests for all listed products for review and approval prior to ordering.
  
- I. 0601445A – Embankment Wall (Site No. 1) (pg. 138)
  - Plans list all proprietary embankment walls that are appropriate for each site.
  - Any proposed embankment wall type that is not listed on the plans will be rejected.
  - Contractor's responsible for the design, detailing and additional construction specifications required to construct the wall. Designer needs to be qualified professional engineer licensed in the State of Connecticut.
  
- J. 0651649A – Cured-in-Place Pile Lining (pg. 148)
  - The liner shall be designed by a professional Engineer Registered in the State of Connecticut
  - Shop drawings shall be submitted at least 10 days prior to the start of work.
  - Submit flow control and bypass pumping plans.
  - Submit emergency response plan in the event of failure of pumping bypass system
  - Submit Contractor qualifications for review at the time of bid opening.
  - QC /QA– certified test reports and material certs.



#### 4. MISC. FORM 818 TESTING/ START UP / PROJECT CLOSEOUT/ DAILY OVERSIGHT ITEMS

- A. Submit Off Site Disposal of non -regulated materials
- B. Payments: Schedule of Values for lump sum items
- C. Project safety Meeting will be held prior to work starting

#### 5. Preliminary Submittal Status:

- A. Project Staff phone numbers and emergency contacts (Outstanding)
- B. Field Office location (Outstanding)
- C. Baseline Schedule (Outstanding)
- D. Compass Contacts (Submitted)
- E. Off Site Disposal of non-regulated waste (Outstanding)
- F. Covid 19 Company Policy Protocols (Outstanding)
- G. Quality Mgt. Plan (Outstanding)
- H. Health and Safety Plan (HASP), (Outstanding)
- I. Environmental Health and Safety Plan (Outstanding)
- J. Project Coordinator (Outstanding)
- K. Quality Control Program (Outstanding)

