



Invitation for Bid (IFB)

Traffic Counting Equipment Naugatuck Valley Council of Governments

Scope:

The Naugatuck Valley Council of Governments wants to acquire traffic counting equipment that will permit the organization to meet the following requirements:

- collect speed data
- collect vehicle counts
- collect data in congested areas where traffic may be stop-start
- the equipment can be set up without entering the roadway
- the equipment should not need to be installed more than 8 feet above the roadway.

These functions can be met by either one unique piece of equipment or by a mix of technologies. However, the NVCOG does not intend to purchase more than four counters at this time.

Information & Inquiries:

Updates and amendments to this IFB can be found at <http://nvcogct.org/content/vendors> or can be obtained by contacting the NVCOG directly. Interested vendors are responsible for monitoring updates and amendments. All inquiries regarding this IFB must be submitted in writing via email to Christian Meyer, Supervising Transportation Planner, cmeyer@nvcogct.org. Questions will be responded to up to seven days before the IFB response deadline. All questions and their responses will be posted at <http://nvcogct.org/content/vendors>. No contact with any other NVCOG staff is allowed until such time as an award has been made.

Submission Requirements:

By submitting a proposal in response to this IFB, the prospective bidder represents that they have read, examined and understand the anticipated work as described in the Scope and is capable of providing the products to achieve the objectives of this planned project. Vendors are asked to submit responses in **two** parts:

- Technical Response describing the specific counting equipment to be provided. The Technical Response must also include the name, address, phone number and email address of the primary contact person.
- Sealed bid to provide the equipment, as detailed above.

All submissions shall be clearly marked "Traffic Counters for the Naugatuck Valley Council of Governments", and shall be delivered to:

Christian Meyer, Supervising Transportation Planner
Naugatuck Valley Council of Governments
49 Leavenworth Street, 3rd Floor
Waterbury, CT 06702

The proposal must be received no later than 4:00 pm on Tuesday, May 28, 2019. Proposals received after the date and time prescribed shall not be considered.

Selection Process:

The NVCOG will review and evaluate the bids for compliance with bid specifications, verification of pricing and funding availability, and select the lowest responsive/responsible qualified bidder. If the lowest bidder would not be able to perform all the duties requested for the bid amount, the NVCOG may select the next lowest bidder. If the NVCOG rejects lower bids than the bid being accepted for award, NVCOG must provide a detailed written Determination of Findings outlining the reasons for rejection. The NVCOG reserves the right to withdraw this Invitation for Bids, if there is a sound documented business reason.