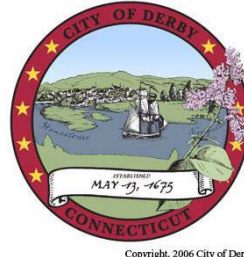


John Izzo (Co Chair)
Steven Adamowski
(Treasurer)
Lorie Vaccaro
Joseph Jaumann
Tracey DeLibero



Jim Gildea (Co Chair)
George Kurtyka
(Secretary)
Barbara DeGennaro
Tara Hyder
Ronald Luneau, Jr

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ANSONIA DERBY TEMPORARY SCHOOL REGIONALIZATION COMMITTEE

Monday, December 17, 2018
Derby Middle School

MINUTES

The meeting was opened at 7:00 p.m. Mr. Gildea stated that there are five members in attendance at this time which does not constitute a quorum. As the consultants will be video conferencing, the meeting will begin.

Roll Call

Ansonia members:

John Izzo - Co Chair	present
Steven Adamowski – Treasurer-	present (<u>arrived at 7:21 p.m.</u> to make a quorum)
Lorie Vaccaro	present
Joseph Jaumann	excused
Tracey DeLibero	excused

Derby Members:

Jim Gildea - Co Chair	present
George Kurtyka – Secretary	present
Tara Hyder	present
Ronald Luneau, Jr	excused
Barbara DeGennaro	excused

Also present

John DiCarlo, NVCOG director of Municipal Shared Services
Dr. Matthew Conway, Derby Superintendent of Schools.

Public Portion

No one came forward.

Introduction of District Management Group (DMG) via video conference

DMG representatives Sam Ribnick, Robbie Havdala and Simone Carpenter were present via video conference to introduce themselves and their group. Mr. Gildea and Mr. Izzo welcomed them and expressed pleasure in their qualifications and the interactions during the interview process.

DMG presented their outline for this process. DMG membership and client services are underpinned by three key arms:

- Raise student achievements
- Improve operational efficiency
- Allocate resources most effectively.

Mr. Ribnick has been with DMG for five years, has hands-on classroom teaching experience and will bring his management and consulting skills.

Mr. Havdala brings experience in classroom and district central office experience as a former special education teacher and senior director of student enrollment in the Boston Public Schools.

Ms. Carpenter brings experience in the classroom and in program evaluation and research. She will work with the clients with data collection and analysis of school and district budgets, special education services, district programming and district operations.

DMG will be utilizing services from Silver/ Petrucelli Associates and Milone and MacBroom Incorporated to obtain necessary assessments. Silver/Petrucelli Associates will be assessing the current facilities and structure of the school systems. Milone and MacBroom will be developing the five year student demographic projections.

DMG reviewed their anticipated timeline. The first step is to understand the current context. Now through April 2019 they will be obtaining data through focus groups and interviews. There will be qualitative and quantitative data collection to ascertain the physical and academic conditions. There will be analysis of programs and services, staffing needs and deployments, special education demands and transportation logistics.

Focus groups will be diverse with Temporary Regional School Study Committee members, Board of Education members, community members, district and school administrators and district staff members. The data collection will assess staff levels, financial data, demographic trends, academic outcomes and programs and services. The focus groups will likely be 8 to 12 members from each classification, from each town. The intent is to try to talk with everyone and obtain a vision of the communities and their expectations. The intent is to try to reach a balance from the full spectrum of opinions received.

Mr. Gildea noted the strong participation of Dr. Conway within the initial stages of this process. He asked if Ansonia administrators will be partaking in the process. Mr. Izzo acknowledged their absence but indicated that Dr. Melone and Dr. DiBacco are professionals and at the end of the day he was confident that they will provide the requested information and attention that this process demands.

Phase 1.4- 1.8 of the timeline, with projected completion of October 2019, will be to create and present speculations on regionalization advisability. The recommendations will be taken from the data obtained in the initial stage.

Phase 2 of the timeline, the period from October 2019 to June 2020, will be the compilation and analysis of the data and the conclusions as to savings for shared services. Workshops will be held during this period. DMG will be in contact with the Temporary Regional School Study Committee throughout the process to co-create options and choices moving forward. DMG's participation serves as a balancing check hearing all aspects and bringing forth supportive and positive direction for both districts.

The chairs thanked DMG for this initial introduction to the process and looked forward to this process in the upcoming months. After the close of the video conference, members discussed the process going forward. Prior to the next meeting, they looked forward to the forming of the focus groups and anticipated communication with DMG regarding the questions and discussion topics. While the Temporary Regional School Study Committee will be interacting with DMG it was felt that going forward the Committee should maintain an objective opinion of the outcome and let DMG steer the direction of this process so as to avoid any perceived bias.

Approval of minutes

Motion by George Kurtyka and seconded by Tara Hyder. Move to approve the minutes of October 22, 2018, as written. Motion passed unanimously.

Approval 2019 Schedule of meetings

Motion by Lorie Vaccaro and seconded by Steven Adamowski. Move to approve the 2019 meeting calendar, as presented. Motion passed unanimously.

DATE	LOCATION	TIME
1-28-2019	Ansonia High School	7:00 p.m.
2-25-2019	Derby Middle School	7:00 p.m.
3-25-2019	Ansonia High School	7:00 p.m.
4-22-2019	Derby Middle School	7:00 p.m.
5-20-2019	Ansonia High School	7:00 p.m.
6-24-2019	Derby Middle School	7:00 p.m.
7-22-2019	Ansonia High School	7:00 p.m.
8-26-2019	Derby Middle School	7:00 p.m.
9-23-2019	Ansonia High School	7:00 p.m.
10-28-2019	Derby Middle School	7:00 p.m.
11-25-2019	Ansonia High School	7:00 p.m.
12-16-2019	Derby Middle School	7:00 p.m.

Mr. DiCarlo raised a housekeeping matter of the invoices. He stressed that they be signed off by the Committee in order for him to properly process them.

Motion by George Kurtyka and seconded by Lorie Vaccaro. Move to add to the agenda payment of invoices. Motion passed unanimously.

Motion by George Kurtyka and seconded by Lorie Vaccaro. Move payment of all outstanding invoices. Motion passed unanimously.

Point of Good of the Order and Public Portion

Ms. Hyder stated that at the conclusion of the last meeting, statements were made by members that could be misconstrued or show a predetermined opinion on this process. As the process has only begun, they should be open to all ideas and suggestions. Mr. Izzo appreciated her observations and agreed that both Ansonia and Derby need to be entering this process with open minds. It was suggested that the chairs should be the public voice for the Temporary Regional School Study Committee.

No one else from the committee or the public came forward.

Motion by George Kurtyka and seconded by Tara Hyder. Move to adjourn the meeting at 8:10 PM. Motion passed unanimously.

Respectfully submitted;
Karen Kemmesies