



NAUGATUCK VALLEY COUNCIL of GOVERNMENTS

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 · 203-757-0535 · 203-735-8688 · nvcogct.org

MINUTES

Naugatuck Valley Council of Governments

and

Central Naugatuck Valley MPO

NVCOG Conference Room
49 Leavenworth St., 3rd Floor
Waterbury, CT
10 a.m., Friday, May 11, 2018

NVCOG Representatives: Sheila O'Malley, Alternate, Ansonia; Chris Bielik, First Selectman, Beacon Falls; Dave Deakin, Alternate, Bethlehem; Ellen Zoppo-Sassu, Mayor, Bristol; Rob Oris, Jr., Town Council Chair, Jerry Sitko, Alternate, Cheshire; Andrew Baklik, Alternate, Derby; Ed St. John, First Selectman, Middlebury; Pete Hess, Mayor, Naugatuck; Kristyn Rosa, Proxy, Oxford; Judy Mancini, Proxy, Waterbury; Tom Dunn, Mayor, Wolcott; Mary Ellen Edwards, Alternate, Woodbury.

Speakers/Guests/Other: Kevin Lembo, State Comptroller; Tom Metzner, CT DEEP; April Chapman, Kennedy Center; C.J. May, City of Waterbury; Ellen Graham, Senator Blumenthal's Office; Sara Radacsi, CTDOT; Samantha Sojka, Eversource; members of the public.

Staff: Rick Dunne, Aaron Budris, Joanna Rogalski, Glenda Prentiss, Trish Bauer, Lauren Rizzo, Christian Meyer, John DiCarlo, Karen Svetz, Richard Crowther, Zachary Guarino.

Prior to the start of the meeting, there was a presentation on the Extended Producer Responsibility recycling program by Tom Metzner of the CT Department of Energy & Environmental Protection.

1. Commencement of Meeting (Pledge of Allegiance, Roll Call, Public Comment)

Treasurer Pete Hess called the meeting to order at 10:14 a.m. Those in attendance recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. CNVMPO Activities (*Voting members for these items are limited to the 15 CEOs in the CNVMPO area*)

a. *Approval of TIP Amendments*

- i. Project No. 0174-0424: District 4 Traffic Signals – Christian Meyer explained that CTDOT is requesting this amendment to the TIP in order to install new signal equipment at various locations in District 4. On a motion by Rob Oris, Jr., seconded by Chris Bielik, it was unanimously

VOTED: To approve CNVMPO Resolution 2018-07 concerning the above TIP amendment.

- ii. Project No. 0170-3496: CTDOT Transportation Demand Management – Mr. Meyer said approving the resolution for this amendment would add funding for statewide transportation demand management for the Greater Connecticut national ambient air quality standards moderate nonattainment area for the period 7/1/18 through 6/30/19. Specifically, CTDOT will use selected contractors to market, educate and provide outreach to employers and individuals in support of CTDOT's statewide Transportation Demand Management program in the Greater Hartford and New London areas of the state under the brand name CTrides. On a motion by Chris Bielik, seconded by Tom Dunn, it was unanimously

VOTED: To approve CNVMPO Resolution 2018-08.

b. *Amendment of 2018-2019 UPWP*

- i. *Statement of Cooperative MPO/State/Transit Operators' Planning Roles & Responsibilities* - Mr. Meyer said approval of the resolution for this amendment to the CNVMPO Unified Planning Work Program would add the section Performance Based Planning and Programming to the existing Statement of Cooperative MPO/State/Transit Operators' Planning Roles and Responsibilities. The statement's purpose is to outline the roles and responsibilities of CTDOT, and the Naugatuck Valley Council of Governments as the federally designated transportation planning agency for the Central Naugatuck Valley Region MPO, and other appropriate providers of public transportation as required by 23 CFR Section 450.314(a), (h) "Metropolitan Planning Agreements." The proposed statement will be added as an appendix to the existing Work Program. On a motion by Chris Bielick, seconded by Tom Dunn, it was unanimously

VOTED: To approve CNVMPO Resolution 2018-09.

3. **State Financial Update & Initiatives**

State Comptroller Kevin Lembo provided an update on the state's financial condition. He said quarterly tax filings are up a bit and there has been some repatriation of hedge fund money that came back into the state, improving revenue. The Rainy Day Fund demand is very much in place, and so some of the repatriated monies are slated to be moved over to it. This will greatly increase the fund's balance. Mr. Lembo said there had been a backlog in state employee retirement calculations which has since been eliminated due to technology solutions. Transparency continues to reap benefits, and Connecticut was recently named one of the top five in the nation for governmental fiscal transparency. He spoke about the state's healthcare partnership with municipalities and drug plan utilization, and said new and different designs are coming. A brief question and answer period followed.

4. **NVCOG Administrative Items**

- a. *Approval of the Minutes of the April 13, 2018 CNVMPO & NVCOG Meeting* – On a motion by Tom Dunn, seconded by Ellen Zoppo-Sassu, it was unanimously

VOTED: To approve the minutes of the April 13, 2018 CNVMPO and NVCOG meeting.

- b. *Comptroller's Report* – Rick Dunne spoke about internal accounting procedural issues. The fiscal year will be reconstructed starting with the closing entries for FY 2017 and reconfirming the auditor's opening entries for FY 2018. Accounts receivable and accounts payable entries will be reconstructed and reconfirmed and balanced for each month. A year-to-date report is anticipated to be issued in June, once this process is complete. Mr. Dunne reviewed cash balances and stated that there are no concerns.

c. *Director's Report*

- *Legislative Update* – As the session just ended, Mr. Dunne said a lot of the municipal funding breakouts are not yet available, however, Connecticut's COGs appear to have been successful in getting their funding restored through the legislative process. Mr. Dunne also discussed LOTCIP projects and special transportation funding. He believes Town Aid Road will be funded.
- *New Brownfields Assessment Grant* – Mr. Dunne said the Regional Brownfields Partnership has approved new solicitations, and there is now money available for assessment of new sites.

5. **Approval of Recommended Amendments to Regional Planning Commission (RPC) Operating Procedures**

Joanna Rogalski reviewed the proposed changes to the RPC Operating Procedures that were presented last month. The proposed amendments would make it easier for the RPC to achieve an operating quorum, thereby enabling it to advise NVCOG on regional planning issues. A quorum has not been achieved since August 2017. She also discussed the possibility of turning the RPC into a committee comprised of municipal staff representatives.

Following discussion, on a motion by Tom Dunn, seconded by Chris Bielik, it was unanimously

VOTED: To table this item.

6. **NVCOG Planning/Transportation**

a. *LOTICIP Update* – Christian Meyer said there are eight projects expected to reach final design by summer and continue to the construction phase before winter.

b. *Approval of Revised Cost Estimate: Hickory Hill Road, Thomaston* – Mr. Meyer explained that the application for this project had an estimated construction cost of \$4.4 million for a total LOTICIP grant of \$5.7 million. During the design process, the construction estimate rose to \$5.5 million for a total LOTICIP grant of \$6.8 million. Mr. Meyer outlined the reasons for the increase and said NVCOG staff and a third-party engineering firm reviewed the project final design plans and both agreed that all elements of the project appeared necessary, and pricing and quantities seemed accurate. The NVCOG Transportation Technical Advisory Committee (TTAC) met on May 8 and voted to recommend NVCOG approve the revised construction cost estimates. On a motion by Chris Bielik, seconded by Ed St. John, it was unanimously

VOTED: To adopt NVCOG Resolution 2018-16 approving revised construction cost estimates for Hickory Hill Road in Thomaston.

7. **Other**

- Sustainable CT Program – Joanna Rogalski said Sustainable CT is a certification program for towns and cities to qualify for more funding for sustainable practices. NVCOG will be hosting a Sustainable CT fellow who will be working mainly with Bristol, as they have applied for this program, but will also be reaching out to other NVCOG towns about how they might qualify for this type of programming.

8. **Adjournment**

At 11:23 a.m., on a motion by Chris Bielik, seconded by Tom Dunn, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by
Lauren Rizzo
Administrative Services Coordinator
for
Ed Mone
Secretary



**CENTRAL NAUGATUCK VALLEY
METROPOLITAN PLANNING ORGANIZATION**

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RESOLUTION 2018-07

**AMENDMENT
FFY 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM
CENTRAL NAUGATUCK VALLEY MPO**

WHEREAS, the Central Naugatuck Valley MPO is authorized by the *Fixing America's Surface Transportation Act (FAST Act)* and related US Department of Transportation regulations to prepare, endorse, and periodically amend a short range Transportation Improvement Program for the 15-town MPO area within the Waterbury Urbanized Area and is required to maintain a fiscally-constrained program of priority projects.

WHEREAS, the CNV MPO endorsed the *FFY 2018-2021 Transportation Improvement Program for the Central Naugatuck Valley Planning Region (TIP)* at its June 9, 2017, meeting; and the US Department of Transportation (Federal Highway Administration and Federal Transit Administration) have approved the *State FFY 2018-2021 Transportation Improvement Program (STIP)*.

WHEREAS, the Connecticut Department of Transportation is requesting amendment of the FFY 2018-2021 TIP to allocate Federal Highway Administration, Surface Transportation Block Grant - Anywhere funds for project number 0174-0424, replacing the traffic control signals at various locations within District 4, as outlined in the attached table.

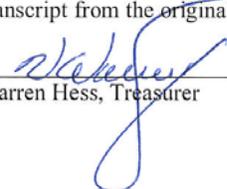
WHEREAS, the proposed project is exempt from the regional emissions analysis and does not necessitate a new Air Quality Conformity Determination.

WHEREAS, the public notification and review of these amendments was consistent with and followed the procedures set forth in the MPO's public involvement guidelines, and the proposed amendments are consistent with the long range transportation plan for the Central Naugatuck Valley planning region.

NOW, THEREFORE BE IT RESOLVED that Central Naugatuck Valley MPO approves the amendment of the FFY 2018-2021 TIP to allocate federal aid funds under the CMAQ as listed and described in the attachment to this resolution.

This resolution shall become effective as of May 11, 2018.

I do hereby certify that the resolution adopted by the Central Naugatuck Valley MPO at a public meeting held on May 11, 2018, at which a quorum was present and that the same is a correct and true transcript from the original thereof.



N. Warren Hess, Treasurer

May 11, 2018
Date



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RESOLUTION 2018-08

AMENDMENT

**FFY 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM
CENTRAL NAUGATUCK VALLEY MPO**

WHEREAS, the Central Naugatuck Valley MPO is authorized by the *Fixing America's Surface Transportation Act (FAST Act)* and related US Department of Transportation regulations to prepare, endorse, and periodically amend a short range Transportation Improvement Program for the 15-town MPO area within the Waterbury Urbanized Area and is required to maintain a fiscally-constrained program of priority projects.

WHEREAS, the CNV MPO endorsed the *FFY 2018-2021 Transportation Improvement Program for the Central Naugatuck Valley Planning Region (TIP)* at its June 9, 2017, meeting; and the US Department of Transportation (Federal Highway Administration and Federal Transit Administration) have approved the *State FFY 2018-2021 Transportation Improvement Program (STIP)*.

WHEREAS, the Connecticut Department of Transportation is requesting amendment of the FFY 2018-2021 TIP to allocate Federal Highway Administration, Congestion Management and Air Quality funds for project number 0170-3496, to fund transportation demand management, as outlined in the attached table.

WHEREAS, the proposed project is exempt from the regional emissions analysis and does not necessitate a new Air Quality Conformity Determination.

WHEREAS, the public notification and review of these amendments was consistent with and followed the procedures set forth in the MPO's public involvement guidelines, and the proposed amendments are consistent with the long range transportation plan for the Central Naugatuck Valley planning region.

NOW, THEREFORE BE IT RESOLVED that Central Naugatuck Valley MPO approves the amendment of the FFY 2018-2021 TIP to allocate federal aid funds under the CMAQ as listed and described in the attachment to this resolution.

This resolution shall become effective as of May 11, 2018.

I do hereby certify that the resolution adopted by the Central Naugatuck Valley MPO at a public meeting held on May 11, 2018, at which a quorum was present and that the same is a correct and true transcript from the original thereof.

N. Warren Hess, Treasurer

May 11, 2018
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RESOLUTION 2018-09

**AMENDMENT TO THE
FY 2018-2019 UNIFIED PLANNING WORK PROGRAM FOR THE NAUGATUCK
VALLEY PLANNING REGION**

WHEREAS, the Central Naugatuck Valley MPO (CNVMPO) is the federally designated transportation planning agency for the Central Naugatuck Valley planning region and receives metropolitan transportation planning funds from the US Department of Transportation to conduct the transportation planning process in conformity with federal planning guidelines;

WHEREAS, the CNVMPO prepared and approved the 2018-2019 Unified Planning Work Program (UPWP) on June 9th, 2017.

WHEREAS, the UPWP describes the tasks the CNVMPO will undertake over the next two years and includes a “Statement of Cooperative MPO/State/Transit Operators’ Planning Roles & Responsibilities.”

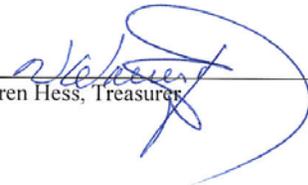
WHEREAS, the of “Statement of Cooperative MPO/State/Transit Operators’ Planning Roles & Responsibilities” has been amended to include a section on Performance Based Planning and Programming in 2018.

NOW, THEREFORE BE IT RESOLVED that the Central Naugatuck Valley MPO endorses the inclusion of the revised “Statement of Cooperative MPO/State/Transit Operators’ Planning Roles & Responsibilities” in the 2018-2019 Unified Planning Work Program.

This resolution shall become effective as of May 11, 2018.

I do hereby certify that the resolution adopted by the Central Naugatuck Valley MPO at a public meeting held on May 11, 2018, at which a quorum was present and that the same is a correct and true transcript from the original thereof.

Respectfully Submitted,



N. Warren Hess, Treasurer

May 11, 2018
Date

RESOLUTION 2018-16

**LOTICIP
ENDORSEMENT OF REVISED PROJECT COST ESTIMATES**

I certify that the following is a true copy of the vote of the Naugatuck Valley Council of Governments at its meeting on May 11, 2018, in Waterbury, Connecticut, at which a quorum was present.

WHEREAS, The NVCOG is responsible of selecting and distributing funds to member municipalities under the Local Transportation Capital Improvement Program (“Program”).

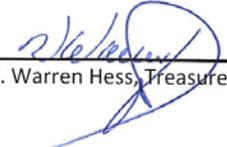
WHEREAS, Program guidelines stipulate that changes in cost greater than 20% require review and approval by the Council of Governments.

WHEREAS, the current cost estimate for the proposed project to reconstruct Hickory Hill Road, funded under the Program, has increased by 20% since the Commitment to Fund Letter was issued by the Connecticut Department of Transportation.

BE IT RESOLVED, that the Naugatuck Valley Council of Governments approves the revised construction cost estimate as enumerated in the attachment to this Resolution and described in Memorandum 05112018-LOTICIP.

Dated at Waterbury, Connecticut, on May 11, 2018

Agency: Naugatuck Valley Council of Governments

Signed 
N. Warren Hess, Treasurer