



NAUGATUCK VALLEY COUNCIL of GOVERNMENTS

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 · 203-757-0535 · 203-735-8688 · nvcogct.org

MINUTES Central Naugatuck Valley MPO and Naugatuck Valley Council of Governments

Waterbury Regional Chamber
83 Bank Street, 4th Floor
Waterbury, CT 06702
10 a.m., Friday, April 8, 2016

NVCOG Representatives: Richard Dziekan, Alternate, Ansonia; Chris Bielik, First Selectman, Beacon Falls; Len Assard, First Selectman, Bethlehem; Bob Flanagan, Alternate, Bristol; Jerry Sitko, Alternate, Cheshire; Anita Dugatto, Mayor, Derby; Ed St. John, First Selectman, Middlebury; N. Warren "Pete" Hess, Mayor, Ron Pugliese, Alternate, Naugatuck; George Temple, First Selectman, Oxford; David Merchant, Mayor, Plymouth; Tom Galvin, Alternate, Prospect; Kurt Miller, First Selectman, Seymour; Jeff Manville, First Selectman, John Monteleone, Alternate, Southbury; Ed Mone, First Selectman, Thomaston; Neil O'Leary, Mayor, Waterbury; Ray Primini, Town Council Member, Watertown; Tom Dunn, Mayor, Wolcott; Barbara Perkinson, Alternate, Woodbury.

Speakers/Guests/Other: David Krechevsky, Waterbury Regional Chamber; Roxane Fromson, CTDOT, Barbara Kalosky, North East Transportation.

Staff: Rick Dunne, Mark Nielsen, Clare Falcha, Joanna Rogalski, Lauren Rizzo, John DiCarlo, Ben Muller, Trish Bauer, Christian Meyer, Max Tanguay-Colucci, Peter Richter, Karen Svetz.

Prior to the start of the meeting, there was a presentation by Connecticut Department of Transportation Commissioner James Redeker.

1. Commencement of Meeting (Roll Call, Pledge of Allegiance, Public Comment)

Chairman Neil O'Leary called the joint meeting of the CNVMPO and NVCOG to order at 10:57 a.m. Those in attendance recited the Pledge of Allegiance and the roll was called. There was no public comment. Chairman O'Leary was then called away, and Treasurer Tom Dunn chaired the remainder of the meeting.

2. CNVMPO Activities (*Voting members for these items are limited to the 15 CEOs in the CNVMPO area*)

- a. *Approval of the Minutes of the August 11, 2015 CNVMPO Special Meeting* – On a motion by Ed Mone, seconded by Ed St. John, it was unanimously

VOTED: To approve the minutes of the August 11, 2015 CNVMPO special meeting, as presented.

b. *TIP Amendments (Resolution MPO 2016-03)*

- i. Widening Maple Avenue and Peacedale Street #2 (Bristol)
 - TIP Amendment: Add Project No. 0017-0183 to TIP
- ii. Rehabilitation of Bridge 01155 and Bridge 01156 over Route 6 and Route 67 (Southbury)
 - TIP Amendment: Change Project No. 0130-0180 Construction Funding from Federal to State

- iii. Install OSTA Signals along Various Routes (District 1)
 - TIP Amendment: Change Project No. 0171-0376 Construction Funding from Federal to State
- iv. Traffic Signal installation and Revisions along Various Routes (District 1)
 - TIP Amendment: Change Project No. 0171-0377 Construction Funding from Federal to State
- v. FY16 Telecommuting Partnership (NY-NJ-CT Moderate)
 - TIP Amendment: Add Project No. 0170-3401 to TIP
- vi. FY16 Statewide Marketing (NY-NJ-CT Moderate)
 - TIP Amendment: Add Project No. 0170-3406 to TIP
- vii. FY16 Statewide Transportation Demand Management (NY-NJ-CT Moderate)
 - TIP Amendment: Add Project No. 0170-3399 to TIP
- viii. FY16 Statewide Transportation Demand Management (Greater Connecticut Moderate)
 - TIP Amendment: Add Project No. 0170-3400 to TIP
- ix. FY16 Telecommuting Partnership (Greater Connecticut Moderate)
 - TIP Amendment: Add Project No. 0170-3402 to TIP
- x. FY16 Statewide Marketing (Greater Connecticut Moderate)
 - TIP Amendment: Add Project No. 0170-3407 to TIP

Mark Nielsen presented the TIP Amendments. On a motion by Jeff Manville, seconded by Bob Flanagan, it was unanimously

VOTED: To adopt Resolution 2016-03 amending the 2015-2018 Transportation Improvement Program for the projects further described therein.

3. NVCOG Administrative Items

- a. *Approval of the Minutes of the March 11, 2016 Meeting* – On a motion by Ed Mone, seconded by Chris Bielik, it was unanimously

VOTED: To approve the minutes of the March 11, 2016 meeting, as presented.

- b. *Financial Report* – Clare Falcha reviewed the financial report for March 2016, as outlined in Memorandum 20160405-FIN-Financial Update. On a motion by Ed Mone, seconded by Pete Hess, it was unanimously

VOTED: To approve the financial report, as presented.

- c. *Revised NVCOG Procurement Policy* – Ben Muller explained that as part of the upcoming Federal Transit Administration’s Triennial Review of NVCOG, the FTA had completed a pre-screen of NVCOG’s Procurement Policy and identified some areas where NVCOG policy is inconsistent with regulations set out by the FTA. Accordingly, NVCOG staff has updated the Procurement Policy with the recommendations from FTA.

- d. *Director’s Report* – Rick Dunne said it is hoped that the May 13 meeting will be held in the new conference room at NVCOG. An Executive Committee meeting is tentatively scheduled for May 6 and is currently anticipated to be held at Waterbury City Hall. Bylaws changes are being worked on regarding terms and term limit restrictions and when elections are held. Mr. Dunne also provided an update on state legislation.

4. Brownfields Operating Procedures

Max Tanguay-Colucci said NVCOG had established the Regional Brownfields Partnership of West Central Connecticut as a committee of NVCOG, and had authorized the RBP Executive Committee to draft operating procedures for NVCOG’s review and approval. Mr. Tanguay-Colucci explained the operating procedures, which had been reviewed by the RBP Executive Committee at its December meeting. On a motion by Len Assard, seconded by David Merchant, it was unanimously

VOTED: To adopt Resolution 2016-20 approving the operating procedures for the Regional Brownfields Partnership of West Central CT, as presented.

5. Municipal Shared Services Update

John DiCarlo said a Regional Election Monitor has been hired. He said the first household hazardous waste event of the year would be held on April 23 in Beacon Falls. He encouraged increased participation in the Municipal Shared Services program and is preparing an outline which will show the direction the program is going in. He is also drafting regional RFPs for IT services and parcel mapping and revaluation, which have been identified as goals for the majority of NVCOG municipalities.

6. Emergency Planning Update

Joanna Rogalski said there had been good participation in the first part of the CEO training session held on March 21. The second part of the training session will be held on May 17. Citizens Corps is updating their grant handbook and one change will allow CERT teams to apply for funding for equipment.

7. NVCOG Planning/Transportation Items

a. *LOTICIP Update, Bemis Street Authorization to Advertise Design and Approval of Current Cost Estimate and Allocation of Funds* – Mark Nielsen provided a summary of active LOTICIP projects. He also said the Town of Plymouth is requesting the allocation of additional LOTICIP funds to provide full funding for the Bemis Street reconstruction project. Under the current LOTICIP guidelines, a cost estimate increase of 20% or more requires that committed funds be reapproved by the COG. The planned project is consistent with goals and objectives of the LOTICIP program and funding is available to allocate to the project. CTDOT has officially endorsed the project to be bid. On a motion by David Merchant, seconded by Ed Mone, it was unanimously

VOTED: To endorse Resolution 2016-21 to authorize under LOTICIP the final cost estimate for the Bemis Street Reconstruction Project (L110-001) in the Town of Plymouth totaling \$3,123,000.

8. Other

There was no other business.

9. **Adjournment**

At 11.35 a.m., on a motion by Kurt Miller, seconded by Chris Bielik, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by
Lauren Rizzo
Administrative Assistant
for
Ken Cockayne
Secretary