

MINUTES
Special Meeting
Council of Governments of the Central Naugatuck Valley
COGCNV Conference Room
60 North Main Street, 3rd Floor
Waterbury, CT 06702
9 a.m., Thursday, August 9, 2012

COGCNV Members: Jerry Smith (phone), First Selectman, Beacon Falls; Ed St. John, First Selectman, Middlebury; Joanne Pelton (phone), Alternate, Oxford; Bob Chatfield (phone), Mayor, Prospect; Ed Edelson (phone), First Selectman, Southbury; Ed Mone (phone), First Selectman, Thomaston; Ray Primini, Town Council Chairman, Watertown; Tom Dunn (phone), Mayor, Wolcott.

Speakers and Guests: John DiCarlo, Waterbury Regional Chamber; Barbara Kalosky (phone) North East Transportation; Edgar Wynkoop, CTDOT

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Senior Planner; Lauren Rizzo, Administrative Assistant

1. Pledge of Allegiance, Roll Call, Public Comment

In the absence of Chairman Bob Mezzo, Treasurer Bob Chatfield acted as Chairman and called the meeting to order at 9:00 a.m. Those in attendance recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. Administrative Items

- a. *Minutes of the June 8, 2012 Meeting* — On a motion by Ed Mone, seconded by Ed St. John, it was unanimously

VOTED: To approve the minutes of the June 8, 2012 meeting.

- b. *Financial Report* — Peter Dorpalen reported that as of June 30, 2012, COGCNV was 100% through the fiscal year and had expended 93% of its operating budget. Including pass-through funds, 99% of the total budget has been expended. To date, municipal dues have been received from 12 of the 13 municipalities. On a motion by Jerry Smith, seconded by Ed Mone, it was unanimously

VOTED: To approve the financial report.

- c. *Correspondence* — Peter Dorpalen summarized recent correspondence

June 13, 2012

Letter transmitting COGCNV's testimony concerning OPM's draft State Plan

June 22, 2012	Letter to Care Environmental with concerns raised by COGCNV's HHW committee including the need for a properly signed manifest for disposal of HHW collected at the May 19 event and the need for improvement in Care's performance at HHW events
July 18, 2012	Letter to Patrick Gallagher of Vernon, CT, confirming his hiring as a regional planner, beginning August 13, 2012
July 23, 2012	Email from GIS Planning Assistant Mark Berube notifying COGCNV that his last day will be August 10, 2012 to begin graduate school in planning
July 23, 2012	Email of COGCNV financial information to the Yankee Institute for Public Policy, as requested under Freedom of Information
July 31, 2012	Letter to municipal and CTDOT officials from Joe Perrelli transmitting a memorandum on the analysis of parcels with rail access
August 7, 2012	Letter to LHCEO transmitting signed RPO memorandums of understanding related to the transition of DEMHS Region 5 fiduciary responsibilities from COGCNV to Litchfield Hills Regional Council of Elected Officials
August 7, 2012	Letter from Virginia Mason with comments and suggestions on the Watertown Fire District's Water Supply Plan

Acting Chairman Chatfield requested a motion to place the correspondence on file. On a motion by Jerry Smith, seconded by Ed Mone, it was unanimously

VOTED: To place the correspondence on file.

3. **Transportation Planning**

- a. *Transportation Improvement Program Amendments* — Joe Perrelli summarized the August 2012 amendments to the 2012-2015 Transportation Improvement Program as listed in Memorandum 080212. A brief discussion and questions followed, with responses provided by Joe Perrelli and Samuel Gold. On a motion by Tom Dunn, seconded by Ed Mone, it was unanimously

VOTED: To approve the August 2012 amendments to the 2012-2015 Transportation Improvement Program listed in Memorandum 080212.

4. **COGCNV Office Space**

Peter Dorpalen said that given the general consensus from COG members that the proposed office space might be suitable, an architect was hired to verify that the space could, in fact, be appropriately utilized. Following the architect's approval of plans and layouts designed by

GIS Coordinator Glenda Prentiss, her work was sent to the realtor and to the property owner for a lease proposal. As COG members have emphasized their preference for a three year lease rather than a five year one, the realtor has said the owner may want COGCNV to pay a portion of the improvement costs in order to write a three year lease. Once the proposal is received, it will be reviewed by the executive committee and presented to COGCNV for approval. Discussion on costs, options, and a competitive bidding process for construction expenses took place.

5. Regional Business

- a. *Emergency Planning* — Virginia Mason said all paperwork required to transfer fiduciary responsibility of DEMHS Region 5 to Litchfield Hills was completed, and the transfer began on August 1.

Ms. Mason also said that 100% participation in the recent hurricane exercise was achieved by the COGCNV municipalities. Most municipalities will receive funds for participating, as long as the required reporting forms are completed and submitted to COGCNV by Monday, August 13.

Discussion about the exercise followed, including issues of pet sheltering.

6. Other

Samuel Gold spoke about the America's Great Outdoors Naugatuck River event being held on September 23. The event consists of a bike ride along the entire Naugatuck River, starting in Torrington and ending in Derby, with stops in each of the communities along the river. At Waterbury's stop, there will be an event called Waterbury on Wheels, which is a family bike day to be held at the green. WalMart has donated approximately 100 bicycles for the event, which are earmarked for families that might otherwise be unable to afford one. More information will be available as the event grows closer.

Jerry Smith said CTDOT is still planning on closing Cold Spring Road in Beacon Falls. The closing presents access problems for the town, which recently needed to evacuate another individual from the adjacent state forest. He stated that Beacon Falls and DEEP are both opposed to the closing of this access road. A meeting with Beacon Falls, DEEP, and CTDOT is scheduled for September. Samuel Gold suggested Beacon Falls' state senator and state representative be made aware of the situation. As Beacon Falls provides emergency services to the state forest, the area needs to be accessible, and since the forest covers a large portion of the town, residents should have access to it as well.

7. **Adjournment**

At 9:35 a.m., on a motion by Ed Mone, seconded by Tom Dunn, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by

Lauren Rizzo
Administrative Assistant

for

Edmond Mone
Secretary